



**Education Resources**  
Executive Director **Tony McDaid**  
Head Teacher **Richard McGowan**  
**Lesmahagow High School**

**Our ref:** RMcG  
**Your ref:**  
**If calling ask for:**  
**Phone:** 01555 896010  
**Date:** 24 November 2020

Dear Parent/Carer

I want to thank all of our parents/carers, young people and staff for their continued efforts during this health pandemic in following all the guidelines to help protect the health of everyone in school.

All young people and staff always need to sanitise their hands when they enter the building and when entering separate learning environments. Young people and staff are required to wear face coverings in corridors and around the building throughout the day. In addition, our S4-6 pupils and staff are expected to wear face coverings during class time as well. I appreciate that some of our young people and staff are exempt from wearing a face covering. Thank you to everyone for keeping to these guidelines.

I would seek the support of all parents/carers in ensuring that our young people follow the uniform policy in school which includes:

- white shirt and school tie;
- black trousers/black skirt;
- plain black V-neck jumper or cardigan without logos;
- school blazer;
- plain black footwear.

We would ask that young people ensure they wear a warm plain black jumper or warm cardigan in class as we must have increased ventilation in classrooms to ensure we stop this virus in its tracks.

Our continued efforts have only resulted in a small number of cases from community transmission; however, we will continue to follow local authority and public health advice in adopting measures which will help to swiftly identify and minimise the number of young people who are affected by a positive case.

#### **What happens when we are alerted to a positive COVID-19 case?**

We work hard to identify the potential close contacts for the positive case, which are shared with NHS Lanarkshire. This involves using our class seating plans along with who pupils maybe seated near on school transport and identifying other potential close contacts during the school day. This information allows NHS Lanarkshire's Test and Protect team to carry out contact tracing after an individual tests positive for Covid-19. The individuals identified are then informed to self-isolate at home.

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### **What communication happens with families of close contacts?**

If your young person is identified as a close contact, then you are likely to receive a phone call from either Mr McGowan, Miss Lee, Mr Robertson, Mr Gray or Mrs Docherty. During school hours, we will call from the school phone: 01555 896010. Out with school hours, staff will call from their personal mobiles which is likely to be a blocked number. Mr McGowan will now use the following SLC mobile number (07385082005) for phoning parents/carers. Please call into the school using the main school phone number as normal.

Once the NHS have officially confirmed the close contact names, the school will email the specific parents a NHS letter describing the procedures and dates for self-isolation.

### **What communication happens with all other parents/carers?**

NHS will share a general letter to highlight the recent COVID-19 case which will now be shared on our:

- [website](#);
- school app; and
- school Twitter.

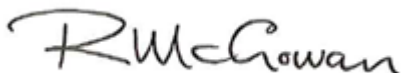
All parents/carers will understand that confidentiality is key when it comes to health data relating to individuals.

If any young people have symptoms of coronavirus, please keep them at home and book a test as soon as possible. Please let us know the results of the test as soon as you can.

If you have any questions, then please email the school office on [gw18lesmahagowoffice@glow.sch.uk](mailto:gw18lesmahagowoffice@glow.sch.uk).

Our continued efforts to work together will help protect the health of our young people and staff.

Kind regards



Richard McGowan  
Head Teacher