



# Education Resources Executive Director Tony McDaid Head Teacher Richard McGowan Lesmahagow High School



**Phone:** Alastair Gray 01555 896010 **Date:** 23 March 2020

Dear Parent/Carer

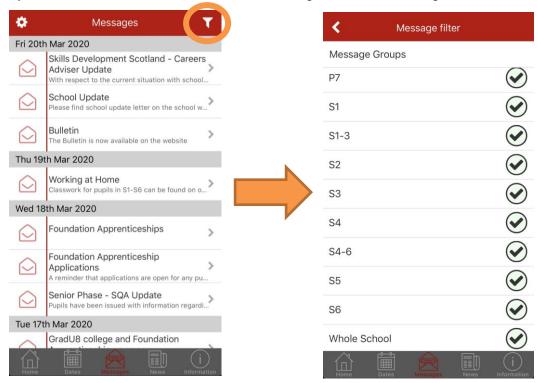
### Communication

At Lesmahagow High School, we continuously strive to ensure that communication between home and school is regular, timely and consistent to ensure that you are included, involved, and engaged with all aspects of school life. At this time, communication is even more vital to ensure that the correct information reaches parents and carers as quickly and as accurately as possible. Therefore, I am writing to you to highlight many of our communication methods.

# **School App**

The Lesmahagow High School App is available for both Apple and Android devices. The app can be downloaded from the Apple App Store and Google Play store by searching for 'School App for Parents'. When you open the app for the first time, just search for 'Lesmahagow High School' when prompted.

You can tailor your notifications so that you only receive communications that are relevant to the year group that your child is in, as well as whole school messages. Please see images below.



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### **Twitter**

Twitter is incredibly useful for disseminating general information very quickly; therefore please follow <a href="Mailto:@LesmahagowHigh">@LesmahagowHigh</a> for school news, <a href="@SouthLanCouncil">@SouthLanCouncil</a> for information from South Lanarkshire Council and also <a href="@sganews">@sganews</a> for current information from SQA.

# **Show My Homework**

Show My Homework is a way of staff issuing and recording homework for young people. Parents/carers also have access so you can have an overview of your child's homework. Please click on the Show My Homework button on the homepage of the school website or follow the link (<a href="https://lesmahagow.satchelone.com/school/homeworks/calendar">https://lesmahagow.satchelone.com/school/homeworks/calendar</a>) to access a calendar showing all homework issued. You can also use your access code to login to the parental portal of the Show My Homework website (<a href="https://www.satchelone.com/login">https://www.satchelone.com/login</a>) to access details of your own child's specific homework.



## **Email**

Increasingly information is being delivered via email. As a result, it is essential that we have an accurate email address for the main parent/carer. If it changes for any reason, then we ask that you advise us of the new address so that our records can be updated. Please contact the office if you need to update or provide us with an email address.

# **Text Message**

Although the use of text messages is reducing, it is still an important method of communication. Again, as with email addresses, it is vital for us to have accurate mobile phone numbers for all parents/carers. If you need to update your mobile number, please contact the school office.

## Letters

Although many letters are now being sent by email, there are occasions where we continue to issue letters to parents/carers via pupils and the mail service. Copies of all letters issued, are also posted to the school website and usually sent out via the app and Twitter as well.

## **School Website**

Our school website, <a href="http://www.lesmahagow.s-lanark.sch.uk">http://www.lesmahagow.s-lanark.sch.uk</a> remains a key repository of all essential information for the school. Please see the 'Parents' tab for specific information for parents.

Please contact me at the school if you have any further queries.

Yours sincerely,

Alastair Gray

Depute Head Teacher

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