

## Lesmahagow Development Trust Young Achievers Grant Awards Guidance: January 2019

Lesmahagow Development Trust (LDT) Board wish to pilot a new Grants Programme in 2019. The Young Achievers Grants are available to young people between P1 to S6 who live in Lesmahagow, Blackwood, Kirkmuirhill, Draffan, Boghead and Auchenheath.

The purpose of these grant awards is to provide funding support to help young people to realise ambitions and outstanding achievements in particular talents and skills they have. The aim is that this fund will make it possible for young people to enter competitions at a local and national level enabling professionally recognised achievements.

This is an ongoing award programme with no deadlines. Applications will be considered by the LDT Board monthly and all information should be received no later than the 1<sup>st</sup> of the month for consideration.

Each Application will be considered by the LDT Board on a case by case basis. There will be a maximum award of £500.

Applications should be made in writing on one side of A4 and should clearly detail the following:

- Name of Young Person
- Age and Date of Birth
- Address and Post Code
- Name of Parent/Guardian, Contact Address, Telephone Number and E-mail Address if possible
- Purpose of the Grant
- Total Cost
- Grant Amount Requested
- Detailed Breakdown of Costs which the Grant will be used for and how these costs have been calculated
- Timescale for the Spend of Grant
- Additional Information in support of your Application. All applications will require to include a reference from the club or body they are involved in, in addition to any other details such as the competition schedule etc.

Please Email your application to [info@lesmahagowdevtrust.com](mailto:info@lesmahagowdevtrust.com). Please put "Young Achievers Grant Application" in the subject line of the email. If you do not have an e-mail facility your application can be handed into the LDT Offices at 56 Abbeygreen.

The LDT Board anticipates applications for support for young people in relation to Sporting, Dancing, Gymnastics, Recreation, Cycling, Biking, Music and Arts Competitions. Given this is a new Grant Programme the LDT Board is not at this time being overly prescriptive on what can and can't be funded. This is to encourage as wide a range of applications as possible.

Please note the following:

- All information received will be treated with the utmost confidentiality and all documents submitted will be destroyed upon finalisation of the application.
- Only One Grant Award can be made to a young person in any 12 month period.
- The grant cannot be made retrospectively for spend already incurred.
- The LDT Board will require evidence of spend e.g. copy of receipts within 3 months of completion.
- A short one-page report on completion should be provided. This should outline how the award was spent. This will be really helpful to let the LDT Board know the difference the award has made to a young person. If the young person wishes to do this rather than the parent or guardian that would be welcomed. Photographs can also be provided.
- Any quotes from the report or photographs provided must have all permissions in place. When providing the report please note that this should be signed by the parent or guardian. This signature will be giving consent to LDT to use the reports or photographs to promote the grant scheme to others.
- The Final Decision on approval or rejection of the Application will be made by the Management Board of Lesmahagow Development Trust.

If you have any questions about the fund please do not hesitate to pop in to the LDT offices at 56 Abbeygreen or telephone 896941. We will be happy to help.