

## Youth Employability in Education

## Introduction

I am delighted to introduce Education Resources Youth Employability Provision for 2019-21. Developing employability skills and ensuring our young people are ready to meet the exciting challenges ahead of them when they leave school is a key priority for Education Resources, and in this brochure you will find some exciting and varied opportunities that will inspire and enthuse.

A considerable amount of work has taken place to align the management of Youth Employability supports to Education Resources. This allows for a coordinated approach to service provision and a greater ability to use intelligence to target resources to the areas of greatest need effectively and quickly. The revised structure and changes to the funding criteria now allows the offer of identified services to all secondary establishments and all young people identified as requiring support to enter and sustain a positive destination until the age of 19.

In addition, staff have liaised closely with educational establishments, training providers and colleges to provide a broad spectrum of provision including Aspire, GradU8, Training for Trades and Foundation Apprenticeships; with pathways ranging across many vocational areas. Courses have been selected to ensure that the high quality school experience currently in place is mirrored within the external provision on offer.

The latest addition to the employability programme is Foundation Apprenticeships. This programme has been developed by Skills Development Scotland (SDS) with support from the European Social Fund. The objective of Foundation Apprenticeships is to help young people gain valuable, real-world work experience and access work-based learning while they are still at school. The focus is to give young people earlier exposure to the world of work and equip them with the skills, experience and knowledge they will need when they leave school. The programme is developed to be part of the senior phase curriculum in school and gives a greater opportunity for young people to develop their vocational skills and qualifications alongside the more traditional academic qualifications. This aligns with the 'Developing the Young Workforce' as students now have the chance to get a head start on their careers by gaining an industry-recognised qualification, work on real projects and broaden their career options when they leave school. Employers will also have the chance to attract highly motivated and committed young people who are willing to learn, identify young people who are right for their business and ensure their organisation has people with the skills they need.

The wide range of employability provision now on offer across the South Lanarkshire area allows our students the opportunity to work through national progression routes from National 4/5 courses to Foundation Apprenticeships at the higher level. Students in the senior phase can now access a range of courses to compliment the school curriculum, widen their experiences, and help them gain wider vocational qualifications that are desirable for current labour market demands.



**Tony McDaid**Executive Director of Education Resources



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#### Introduction

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## Introduction

A Foundation Apprenticeship offers a blended learning experience combining school, college and work based learning. Lasting one or two years, students will typically begin their Foundation Apprenticeship in S5 for the 2 year course and either S5/S6 for the 1 year course. Young people will spend time out of school at college and/or with a local employer, and complete the Foundation Apprenticeship alongside their other subjects like National 5's and Highers. Foundation Apprenticeships are currently available in twelve frameworks. Foundation Apprenticeships are linked to growth sectors of the Scottish economy, so young people are getting industry experience which will help them kick-start a successful career in their chosen field.

In S5, students will spend up to two half days a week out of school at college and with an employer. In S6, students will spend more time with an employer, putting into practice the skills they have learned in school and at college. They will gain a qualification recognised by industry employers which is at an SCQF Level 6 (SQA Higher). This qualification also contains component parts of a Modern Apprenticeship.

A Foundation Apprenticeship comprises taught elements (the NPA for example) and work based competences (SVQ units). Development of true competence depends on the continuing acquisition and application of underpinning skills and knowledge. Young people need to build real workplace skills including both those that are specialist to the chosen career and also the generic behaviours and attributes that apply to any workplace. This can only be achieved in a real work setting involving meaningful activities introduced throughout the programme.

To apply for a Foundation Apprenticeship opportunity students must be capable of working at SCQF Level 6 / Higher Grade over S5 and S6. Depending on the College / Training Provider, there

may also be specific entrance criteria i.e. achieved National 5 Maths/English. All suitable students will be interviewed and they may have to complete an aptitude assessment. The interview provides an opportunity for the young person to ask any questions or raise any concerns that they may have.

Foundation Apprenticeships are delivered at a range of venues including South Lanarkshire School Hubs, Training Providers, South Lanarkshire College, New College Lanarkshire and Glasgow Colleges (various campuses). An innovative addition last year included delivery of the Social Services Children and Young People foundation apprenticeship in three hubs within three South Lanarkshire schools. We plan to add more hubs this year and deliver more frameworks in South Lanarkshire schools.

All students interested in any of the foundation apprenticeship frameworks should speak to their pupil support teacher or careers adviser in school and then apply directly to the hub or college they wish to attend.

Please note that
all transport costs to
hubs / colleges and work
based learning placements
and all health and safety
checks will be covered
by the programme

Learning provider and schools will receive dual accreditation for all qualifications that pupils achieve on their courses. Schools will also be awarded relevant insight points



The following pages include descriptions of:

- Entry requirements
- Course content
- Progressions

Coloured panels
highlight establishments
offering courses starting
August 2019, delivery days,
hours of learning and
qualifications achieved



## **Organisation**

City of Glasgow College New College Lanarkshire

### **Attendance Pattern**

City of Glasgow College

**Year 1:** Tuesday and Thursday. 1:30pm - 4:00pm

**Year 2:** Tuesday and Thursday.

#### **New College Lanarkshire**

**Year 1:** Wednesday and Friday. 1:00pm - 4:00pm

**Year 2:** Wednesday and Friday. 1.5 / 2 days per week.

#### **Course Award**

SCQF Level 6
SCQF Credit Points 64

#### **Units Covered**

National Progression Award (NPA) in Accountancy at SCQF Level 6

Three units of the SVQ AAT Advanced Diploma in Accounting at SCQF Level 6

**Competence -** Work based learning with employer

## **Hours of Learning**

24C

## **Accountancy**

Accountants help businesses keep track of their money, find new ways to grow and make bigger profits. If you love a challenge and you're a good problem-solver, a Foundation Apprenticeship in Accountancy could be your solution.

An FA in Accountancy is a great way to get hands-on experience in this fast paced, constantly changing industry. You will have the unique chance to develop skills and knowledge across a range of accountancy topics in a classroom, alongside a valuable work placement with an employer.

## **Course Entry Requirements**

- Student entering S5, committed to studying a 2 year Foundation Apprenticeship. Students must be capable of working at Higher grade over S5 and S6
- It is desirable that students achieve a Higher in a relevant subject area by the end of S6 – Economics, Accounts, Business etc
- Students must have an interest in developing greater awareness of the industry and a strong desire to work in the accountancy sector
- HNC Accountancy

- Gain accelerated entry onto the level 3 Modern Apprenticeship in Accounting
- Further study at college or university
- Employment with an accountancy employer or in a related industry, such as business and finance



## **Business Skills**

Management, leadership and business administration are the key skills that are essential to the success of a business. The foundation apprenticeship in Business Skills will develop your skills to become an aspiring leader, someone who sets the tone, culture and direction of an organisation. You will begin to develop your management style, be able to understand how a business runs and how to influence people, which is one of the key assets to any organisation. In addition you will get a greater understanding of administration, the vital support that allows any company to function effectively.

This course helps develop a unique set of transferable skills, knowledge and behaviours that can be applied to any business, no matter how big or small. You will study areas that will help you appreciate business priorities such as Digital Marketing, Procurement, Enterprise, Human Resources and Finance.

## **Course Entry Requirements**

- Student entering S5, committed to studying a 2 year Foundation Apprenticeship
- Students must be capable of working at Higher grade over \$5 and \$6
- It is desirable that students achieve a Higher in a relevant subject area by the end of S6 – Economics, Accounts, business etc
- Students must have an interest in developing greater awareness of the industry and a strong desire to work in the business sector

## **Progression and Career Pathways**

- Employment
- Modern Apprenticeship in Business and Administration SVQ L4
- O Enhanced CV for applications to College and University
- HNC in Business (related)

# Foundation Apprenticeship 2 years

## **Organisation**

School Hub – South Lanarkshire Counci City of Glasgow College

#### **Attendance Pattern**

School hub -South Lanarkshire Council

**Year 1:** Tuesday and Thursday. 1:30pm - 4:00pm

**Year 2:** Tuesday and Thursday. 1.5 / 2 days per week.

### City of Glasgow College

**Year 1:** Tuesday and Thursday. 1:30pm - 4:00pm

**Year 2:** Tuesday and Thursday. 1.5 / 2 days per week.

### **New College Lanarkshire**

**Year 1:** Wednesday and Friday. 1:00pm - 4:00pm

**Year 2:** Wednesday and Friday. 1.5 / 2 days per week.

## **Course Award**

SCQF Level 6

#### **Units Covered**

**Skills - 4** units from SVQ Level 3 Business and Administration

SCQF Level 6

**Knowledge -** NPA in Business with Information Technology

SCQF Level 6 and Generic Business Unit SCQF Level 6

**Competence -** Work based learning with employer

## **Hours of Learning**

## **Organisation**

School hub -South Lanarkshire Council Glasgow Kelvin College/ Glasgow Clyde college South Lanarkshire College New College Lanarkshire West Lothian College

## **Attendance Pattern**

School hub – South Lanarkshire Council

**Year 1:** Tuesday and Thursday. 1:30pm - 4:00pm

**Year 2:** Tuesday and Thursday. 1.5 / 2 days per week.

Glasgow Kelvin College/ Glasgow Clyde College

**Year 1:** Tuesday and Thursday. 1:30pm - 4:00pm

**Year 2:** Tuesday and Thursday. 1.5 / 2 days per week.

### **South Lanarkshire College**

**Year 1:** Tuesday and Thursday. 1:00pm - 4:00pm

**Year 2:** Tuesday and Thursday. 1.5 / 2 days per week.

#### **New College Lanarkshire**

**Year 1:** Wednesday and Friday. 1:00pm - 4:00pm

**Year 2:** Wednesday and Friday. 1.5 / 2 days per week.

#### West Lothian College

**Year 1:** Tuesday and Thursday. 1:30pm - 4:15pm

**Year 2:** Tuesday and Thursday. 1.5 / 2 days per week.

#### **Course Award**

SCQF Level 6 SCQF Credit Points 61

## **Units Covered**

**Skills -** Mandatory units from SVQ Level 2 in Social Services Children and Young People SCQF Level 6

Knowledge - NPA Social Services Children and Young People SCQF Level 6

**Competence -** Work based learning with employer

## **Hours of Learning**

240



## **Children and Young People**

Social service workers include people working in early years settings such as nurseries or out of school care. There are many different career opportunities and career pathways across this range of settings and possibilities for entry at several levels. Job roles in children's services include play or nursery assistant, play leader, and childhood practitioner.

It also provides a clear pathway to the Modern Apprenticeship in Social Services Children and Young People (SCQF Level 7).

Young people will attend college or the local hub where they will complete the 4 mandatory Units of the SVQ 2 Social Services (Children and Young People). The NPA provides knowledge and an introduction to the skills that will help students to complete the more practical SVQ units.

## **Course Entry Requirements**

- Student entering S5, committed to studying a two year Foundation Apprenticeship
- Students must be capable of working at Higher grade over \$5 and \$6
- Achieved or working towards Higher English (A-C) by the end of S6
- PVG Check required
- Students must have an interest in developing greater awareness of the industry and a strong desire to work in the childcare sector

- Modern Apprenticeship in Children and Young People or related field
- HNC/HND Childhood Practice and related social care courses at college
- Dependent on meeting entry requirements, related university courses at degree level in a range of disciplines
- Employment in the Early Learning and Childcare sector



## **Organisation**

Glasgow Kelvin College West Lothian College

#### **Attendance Pattern**

Glasgow Kelvin College

**Year 1:** Tuesday and Thursday. 1:30pm - 4:00pm

**Year 2:** Tuesday and Thursday. 1.5 / 2 days per week.

**West Lothian College** 

**Year 1:** Tuesday and Thursday. 1:30pm - 4:15pm

**Year 2:** Tuesday and Thursday. 1.5 / 2 days per week.

#### **Course Award**

SCQF Level 6
SCQF Credit Points 61

### **Units Covered**

**Skills -** Complete 1 unit of the SVQ level 3 Site Technica Support portfolio

**Knowledge -** National Certificate (NC) in Civil Engineering at SCQF Level 6

**Competence -** Work based learning with employer

This is a demanding course and students must be prepared to commit to additional time outwith scheduled school days.

i.e. West Lothian College also require students to attend a 4 week work placement summer 2019 (attendance allowance will be paid.)

## **Civil Engineering**

Civil Engineers and Technicians play a pivotal role in society and are fundamental to all aspects of the built environment, from the design and construction of iconic structures to the provision of underground services.

This Foundation Apprenticeship course allows you to develop the skills required by modern professional Civil Engineering Technicians, and provides an insight into the many career options available. You will study the principles and practices utilised by engineers and consultancy teams working in the fields of renewable energy, roads and bridges, floods alleviation, commercial buildings, marine works and environmental protection.

## **Course Entry Requirements**

- Students intending to leave school at the end of S6 with a minimum of one or more Highers incl. Maths and Nat 5's.
- Achieved or working towards Higher Maths, Physics or Chemistry (A-C) by end of S6
- Students must have an interest in developing greater awareness of the industry with a potential desire to pursue as a career
- Students must be capable of working at Level 6 (Higher) over S5 and S6

- Modern Apprenticeship in Civil Engineering or other construction technician area (SVQ level 3)
- HNC Civil Engineering
- Employment

## **Organisation**

East Kilbride Group
Training Association –
South Lanarkshire Council
Glasgow Kelvin College
New College Lanarkshire
West Lothian College

## **Attendance Pattern**

East Kilbride Group
Training Association –
South Lanarkshire Council

**Year 1:** Tuesday and Thursday. 1:30pm - 4:00pm

**Year 2:** Tuesday and Thursday. Two days per week.

#### Glasgow Kelvin College

**Year 1:** Tuesday and Thursday. 1:30pm - 4:00pm

**Year 2:** Tuesday and Thursday. 1.5 / 2 days per week.

#### **New College Lanarkshire**

**Year 1:** Wednesday and Friday. 1:00pm - 4:00pm

**Year 2:** Wednesday and Friday. 1.5 / 2 days per week.

#### **West Lothian College**

**Year 1:** Tuesday and Thursday. 1:30pm - 4:15pm

**Year 2:** Tuesday and Thursday.

#### **Course Award**

SCQF Level 6 SCQF Credit points 87

### **Units Covered**

**Skills -** 5 units from SCQF Level 6 Performing Engineering Operations

Knowledge - SCQF Level 6 National Certificate in Engineering Systems

**Competence -** Work based learning with employer

## **Hours of Learning**

240

This is a demanding course and students must be prepared to commit to additional time outwith scheduled school days. (see prospectus for each college).



## **Engineering Systems**

Engineering Enterprises in Scotland employ over 144,000 people across 12,000 establishments. Scotland accounts for about 8% of engineering employment in the UK. It is estimated that 55% of the workforce in the sectors in Scotland are employed in direct technical roles such as engineers, scientists and technologists.

The Foundation Apprenticeship (FA) in Engineering Systems aims to give students the opportunity to develop the skills and knowledge to enter into a career in Engineering and the Advanced Manufacturing sector and other Engineering related industries. The programme is designed to provide participants with theory, practice and related work experience and will include the following topics:

- o engineering systems and materials,
- electrical engineering and electronics,
- o mechanical engineering,
- o information technology,
- o computer aided design,
- o manufacturing, process control,
- o test equipment and measurement,
- instrumentation and
- mathematics.

## **Course Entry Requirements**

- Students intending to leave school at the end of S6 with a minimum of one or more Highers incl. Maths.
- O Students must be capable of working at Higher grade over S5/S6
- Achieved or working towards Higher Maths, Physics or Chemistry (A-C) by the end of S6
- Students must have an interest in developing greater awareness of the industry with a potential desire to pursue as a career

- Modern Apprenticeship in an engineering related field
- O HNC/HND level in a range of engineering courses at college
- Dependant on meeting entry requirements, related University Courses at degree level in a range of engineering disciplines
- Employment in the Engineering sector



## **Mechanical Engineering**

Engineering Enterprises in Scotland employ over 144,000 people across 12,000 establishments. Scotland accounts for about 8% of engineering employment in the UK. In terms of employment by sector: 24,000 are employed in Metals, 50,100 in Consultancy, Testing and Analysis, 10,000 in Electronics, 21,400 in Mechanical Equipment, 4,500 in Aerospace and 14,900 in Research and Development, with the remaining 17,100 in other related industrial groups.

It is estimated that 55% the workforce in the sectors in Scotland are employed in direct technical roles such as engineers, scientists and technologists.

The Foundation Apprenticeship (FA) in Mechanical Engineering aims to give students the opportunity to develop the skills and knowledge to enter into a career in Engineering and the Advanced Manufacturing sector and other Engineering related industries. The programme is designed to provide participants with theory, practice and related work experience.

### **Topics covered include:**

- o preparing and using lathes,
- o communications.
- o engineering materials, dynamics and quality,
- applying information technology,
- mathematics and statistics,
- o pneumatics and hydraulics,
- o graphical communications and computer aided design and
- thermo-fluids.

## **Course Entry Requirements**

- Candidates intending to leave school at the end of S6 with minimum of one or more Highers incl. Maths.
- Achieved or working towards Higher Maths, Physics or Chemistry (A-C) by end of S6
- Students must have an interest in developing greater awareness of the industry and a strong desire to work in the Engineering sector

## **Progression and Career Pathways**

- O Modern Apprenticeship in an engineering related field
- O HNC/HND level in mechanical engineering and engineering
- University Courses
- Employment in the Mechanical Engineering sector

## **Organisation**

City of Glasgow College New College Lanarkshire

#### **Attendance Pattern**

City of Glasgow College

**Year 1:** Tuesday and Thursday. 1:30pm - 4:00pm

**Year 2:** Tuesday and Thursday. 1.5 / 2 days per week.

#### **New College Lanarkshire**

**Year 1:** Wednesday and Friday. 1:00pm - 4:00pm

**Year 2:** Wednesday and Friday. 1.5 / 2 days per week.

#### **Course Award**

SCQF Level 6

SCQF Credit points 87

#### **Units Covered**

**Skills -** 4 Units from SVQ in Performing Engineering Operations -SCQF level 6

**Knowledge -** National Certificate in Mechanical Engineering

SCQF level 6

**Competence -** Work based learning with employer

## **Hours of Learning**

2*4*0

This is a demanding course and students must be prepared to commit to additional time outwith scheduled school days. (see prospectus for each college).



## **Organisation**

Glasgow Colleges - various campuses

New College Lanarkshire

## **Attendance Pattern**

## **Glasgow Colleges**

**Year 1:** Tuesday and Thursday. 1:30pm - 4:00pm

**Year 2:** Tuesday and Thursday. 1.5 / 2 days per week.

#### **New College Lanarkshire**

**Year 1:** Wednesday and Friday. 1:00pm - 4:00pm

**Year 2:** Wednesday and Friday. 1.5 / 2 days per week.

#### **Course Award**

SCQF Level 6
SCQF Credit Points 64

#### **Units Covered**

**Skills -** SVQ Creative Digital Media SCQF Level 7

**Knowledge -** NPA in Creative and Digital Media Technologies

Processes and Practices SCQF Level 6

Competence - Work placement with employer

## **Hours of Learning**

240

## **Creative Digital Media**

A career in the Creative Industries sector could include roles within interactive media, TV, radio, computer gaming, publishing, film, animation and online media. Over 97,000 people work in Scotland's creative industries and with such a wide variety of jobs to choose from, skilled people are always in demand.

Developments in technology mean, as a new entrant to this sector, you must be multi-skilled and able to work over a variety of platforms.

Starting in S5, a Foundation Apprenticeship in Creative Digital Media presents an opportunity for senior phase students to undertake industry specific qualifications and blend an academic qualification with work based learning. So if you like the idea of combining creative thinking with technical skills, design and storytelling, then a career in creative and digital media may be the right career choice for you.

## **Course Entry Requirements**

- Candidates intending to leave school at the end of S6 with minimum of one or more Highers in relevant subject areas.
- Achieved or working towards Higher (A–C) in relevant subject areas – IT, English, Maths etc by end of S6
- Student entering S5, committed to studying a two year Foundation Apprenticeship
- Students must have an interest in developing greater awareness of the industry and a strong desire to work in the media

- O Modern Apprenticeship in Digital Media or related field
- O HNC/HND level in Digital Media or Creative Industries at college
- Dependant on meeting entry requirements, related university courses



## **Financial Services**

The Financial Services sector remains one of the most important industries in Scotland and the rest of the UK. Financial services contributed £8.8 billion to the Scottish economy in 2010 – more than eight per cent of Scottish onshore economic activity. The sector directly employs 85,000 people in Scotland and a further 100,000 indirectly – around seven per cent of total Scottish employment. The UK is widely recognised as a global leader in financial services. Scotland's vibrant financial sector is an important contributor to this strong UK position, and also benefits from its global reputation.

Scotland is internationally recognised as the most important UK financial centre outside London and the South East, with a breadth of services including global custody, asset servicing, banking, investment management, corporate finance, general / life assurance and pensions. Scotland's banking sector has experienced significant difficulties, although recent announcements of expansion and investment plans by financial services companies have buoyed prospects for the future, for example, Tesco Bank, Virgin Money and HSBC all plan to create new jobs in Scotland.

## **Course Entry Requirements**

- Candidates intending to leave school at the end of S6 with minimum of one or more Highers in relevant subject areas.
- Students must be capable of working at Higher grade over \$5 and \$6
- It is desirable that students achieve a Higher in a relevant subject area by the end of S6 Economics, Accounts, Business etc
- Credit Check Required
- Students must have an interest in developing greater awareness of the industry with a potential desire to pursue as a career

## **Progression and Career Pathways**

- Modern Apprenticeship in Financial Services or related field
- O HNC/HND level in Financial Services or Business at college
- University courses at degree level in Business and Finance
- O Employment in the Financial Services sector

## **Organisation**

New College Lanarkshire City of Glasgow College

#### **Attendance Pattern**

City of Glasgow College

**Year 1:** Tuesday and Thursday. 1:30pm - 4:00pm

**Year 2:** Tuesday and Thursday. 1.5 / 2 days per week.

#### **New College Lanarkshire**

**Year 1:** Wednesday and Friday. 1:00pm - 4:00pm

**Year 2:** Wednesday and Friday. 1.5 / 2 days per week.

### **Course Award**

SCQF Level 6

SCQF credit points 52'

#### **Units Covered**

**Skills -** 3 mandatory units from the SVQ Level 3 in Providing Financial

Services SCQF Level 6

**Knowledge -** National Progression Award in Financial Services

SCQF Level 6

**Competence -** Work based learning with employer

## **Hours of Learning**



## **Organisation**

City of Glasgow College New College Lanarkshire

### **Attendance Pattern**

City of Glasgow College

**Year 1:** Tuesday and Thursday. 1:30pm - 4:00pm

**Year 2:** Tuesday and Thursday. 1.5 / 2 days per week.

**New College Lanarkshire** 

**Year 1:** Wednesday and Friday. 1:00pm - 4:00pm

**Year 2:** Wednesday and Friday. 1.5 / 2 days per week.

#### **Course Award**

SCQF Level 6
SCQF Credit Points 53

#### **Units Covered**

**Skills -** 5 units from the SVQ Food and Drink Technologies

**Knowledge -** National Progression Award in Food Manufacturing

Competence - Work based learning with employer

## **Hours of Learning**

24L

## **Food and Drink Technologies**

The food and drink industry in Scotland is vast and rapidly expanding, serving up a tempting selection of exciting career prospects.

There is growing demand for skills across the whole sector, including food science, product development, nutrition and wellbeing, packaging, research, design and engineering.

The Foundation Apprenticeship in Food and DrinkTechnologies gives you the chance to learn about the principles of food science and food safety, from developing marketable food products for today's consumer, to the care, legislation and processes involved in creating those products. Students will learn in a hands-on way, both in a classroom and as part of a placement in a real workplace.

Note – This is not hospitality and is aimed at the Practical application of Food Science.

## **Course Entry Requirements**

- Students intending to leave school at the end of S6 with minimum of one or more Highers in relevant subject areas.
- Students must be capable of working at Higher grade over \$5 and \$6
- It is desirable that students achieve a Higher in a relevant subject area by the end of S6 – English, Maths, Business (A-C)
- Students must have an interest in developing greater awareness of the industry with a potential desire to pursue as a career

- Modern Apprenticeship
- O HNC/HND level
- University courses at degree level
- Employment in the food and drink industry such as Product Development Manager/Diagnostics Technician



## **ICT Hardware**

There are more than 7,000 workplaces in Scotland's IT and Telecoms industry – 84% of which are IT and 16% Telecoms. 89% of these are services orientated. Though micro firms make up 92% of the number of IT and Telecoms workplaces in Scotland, they employ just 25% of the sector workforce. By contrast, companies with 200 or more employees make up less than 1% of the number of workplaces but employ the largest proportion (37%) of the workforce.

Scotland is highly dependent on its IT and Telecoms workforce – it underpins the economy and is integral to information, business and consumer services, health and leisure and modern day social networking. Across all industries in Scotland it is the combination of its highly skilled IT and Telecoms professionals, technology-savvy business leaders and competent IT users that enable their organisations' effective participation in the global digital economy.

This course is not about building computers/ computer components. It is, in the main, about the prevention of 'hacking' and the command of systems that can prevent and avoid such activity and keep systems running.

## **Course Entry Requirements**

- Candidates intending to leave school at the end of S6 with minimum of one or more Highers in relevant subject areas.
- Students must be capable of working at Higher grade over \$5 and \$6
- It is desirable that students achieve a Higher in a relevant subject area by the end of S6 – Information Technology, Maths, Computing Science etc.
- Candidates must have an interest in developing greater awareness of the industry with a potential desire to pursue as a career

## **Progression and Career Pathways**

- Modern Apprenticeship in IT, Telecoms or related field
- O HNC/HND in Computing related courses at college
- O Dependant on meeting entry requirements, related university
- O Courses at degree level in a Computing related field
- Employment in the IT sector

## **Organisation**

Glasgow Kelvin College New College Lanarkshire

### **Attendance Pattern**

Glasgow Kelvin College

**Year 1:** Tuesday and Thursday. 1:30pm - 4:00pm

**Year 2:** Tuesday and Thursday. 1.5 / 2 days per week.

#### **New College Lanarkshire**

**Year 1:** Wednesday and Friday. 1:00pm - 4:00pm

**Year 2:** Wednesday and Friday. 1.5 / 2 days per week.

#### **Course Award**

SCQF Level 6
SCQF Credit Points 59

### **Units Covered**

**Skills -** 5 units from the Diploma for IT and Telecommunications Professional at SCQF Level 6

**Knowledge -** NPA in Professional Computer Fundamentals at SCQF Level 6

**Competence -** Work based learning with employer

## **Hours of Learning**



Glasgow Kelvin College New College Lanarkshire West Lothian College

## **Attendance Pattern**

Glasgow Kelvin College

**Year 1:** Tuesday and Thursday. 1:30pm - 4:00pm

**Year 2:** Tuesday and Thursday. 1.5 / 2 days per week.

## **New College Lanarkshire**

**Year 1:** Wednesday and Friday. 1:00pm - 4:00pm

**Year 2:** Wednesday and Friday. 1.5 / 2 days per week.

#### West Lothian College

**Year 1:** Tuesday and Thursday. 1:30pm - 4:15pm

**Year 2:** Tuesday and Thursday. 1.5 / 2 days per week.

#### **Course Award**

SCQF Level 6
SCQF Credit Points 59

#### **Units Covered**

**Skills -** 5 units from Diploma for IT and Telecommunications

Professionals SCQF Level 6

**Knowledge -** NPA in Software Development SCQF Level 6

**Competence -** Work based learning with employer

## **Hours of Learning**



## **ICT Software**

A career in Software Development could mean working in a wide range of roles within a diverse industry, one of which is IT and Telecoms.

Software development is also behind every app you use and every computer game you play. If you work in this sector you could be developing databases, working on virtual reality projects, games design or cyber security. Research suggests that 11,000 new digital technologies job opportunities are anticipated each year until 2020.

So if you can think creatively to solve problems and enjoy Computing Science and Maths then you could have a successful career in software development.

## **Course Entry Requirements**

Candidates intending to leave school at the end of S6 with minimum of one or more Highers incl. Maths.

- Students must be capable of working at Higher grade over \$5 and \$6
- It is desirable that students achieve a Higher Maths by the end of S6
- Candidates must have an interest in developing greater awareness of the industry with a potential desire to pursue as a career

- Modern Apprenticeship in IT, Telecoms or related field
- O HNC/HND in InformationTechnology or Computing related field
- Dependant on meeting entry requirements, university courses at degree level in computing discipline
- Employment in the Computing and IT sector



## **Scientific Technologies**

Some of the world's biggest advancements happen in a laboratory, from the invention of antibiotics and cancer treatments to gene therapy, science has changed our world.

In Scotland there are over 7,500 roles within the Life Sciences sector with 19,000 people working in jobs that include Laboratory Assistant, Technician Trainee, Trainee Scientist, Technician, Scientist and Technologist. These roles span across industry, universities, schools, further education colleges and the NHS and involve testing, sampling and supporting scientists with their research.

Starting in S5 the Foundation Apprenticeship in Laboratory Skills presents an opportunity for senior phase students, still attending school, to undertake industry specific qualifications and blend an academic qualification with work-based learning. If you like science, have a curious mind and an eye for detail, a career in a lab might be for you.

## **Course Entry Requirements**

- Candidates intending to leave school at the end of S6 with minimum of one or more Highers incl. Chemistry.
- Achieved or working towards Higher Chemistry (A-C) by end of S6
- Students must be capable of working at Higher grade over \$5 and \$6
- Students must have an interest in developing greater awareness of the industry with a potential desire to pursue as a career

## **Progression and Career Pathways**

- Modern Apprenticeship in Life Sciences or related field at technician level
- O HNC/HND level in a range of life science courses at college
- Dependant on meeting entry requirements, related university courses at degree level in a range of disciplines
- Employment in the Life Sciences sector

## Foundation Apprenticeship 2 years

## **Organisation**

Glasgow Clyde College New College Lanarkshire South Lanarkshire College West Lothian College

#### **Attendance Pattern**

Glasgow Clyde College

**Year 1:** Tuesday and Thursday. 1:30pm - 4:00pm

**Year 2:** Tuesday and Thursday. 1.5 / 2 days per week.

#### **New College Lanarkshire**

**Year 1:** Wednesday and Friday. 1:00pm - 4:00pm

**Year 2:** Wednesday and Friday. 1.5 / 2 days per week.

#### **South Lanarkshire College**

**Year 1:** Tuesday and Thursday. 1:00pm - 4:00pm

**Year 2:** Tuesday and Thursday. 1.5 / 2 days per week.

#### **West Lothian College**

**Year 1:** Tuesday and Thursday. 1:30pm - 4:15pm

**Year 2:** Tuesday and Thursday. 1.5 / 2 days per week.

#### **Course Award**

SCQF Level 6
SCQF Credit points 51

### **Units Covered**

**Skills -** SVQ 2 Laboratory and Associated Technical Activities

Industrial Science SCQF Level 6

**Knowledge -** NPA in Laboratory Science SCQF Level 6

**Competence -** Work based learning with employer

## **Hours of Learning**

24C

## **Organisation**

Glasgow Clyde College New College Lanarkshire South Lanarkshire College West Lothian College

## **Attendance Pattern**

### Glasgow Clyde College

**Year 1:** Tuesday and Thursday. 1:30pm - 4:00pm

**Year 2:** Tuesday and Thursday. 1.5 / 2 days per week.

## **New College Lanarkshire**

**Year 1:** Wednesday and Friday. 1:00pm - 4:00pm

**Year 2:** Wednesday and Friday. 1.5 / 2 days per week.

## **South Lanarkshire College**

**Year 1:** Tuesday and Thursday. 1:00pm - 4:00pm

**Year 2:** Tuesday and Thursday. 1.5 / 2 days per week.

#### **West Lothian College**

**Year 1:** Tuesday and Thursday. 1:30pm - 4:15pm

**Year 2:** Tuesday and Thursday. 1.5 / 2 days per week.

#### **Course Award**

SCQF Level 6
SCQF Credit Points 61

#### **Units Covered**

**Skills -** 4 mandatory units from SVQ Level 2 in Social Services and Healthcare SCQF Level 6

**Knowledge -** National Progression Award in Social Services and

Healthcare SCQF Level 6

**Competence -** Work based learning with employer

## **Hours of Learning**

240



## **Social Services and Healthcare**

Social service workers include people working in social work and in social care settings such as care home services for adults and community care. There are many different career opportunities and career pathways across this range of settings and possibilities for entry at several levels. Job roles in adult services include personal assistant, care assistant, support worker, supervisor, senior care worker, team leader, care home manager, centre manager and service manager.

The Foundation Apprenticeship in Social Services and Healthcare is for pupils in S5 and S6. Students will develop an understanding of Social services provision in Scotland, Communication with Service Users and Safeguarding People. Students will also complete part of the SVQ in Social Services and Healthcare for which they will undertake a work placement.

## **Course Entry Requirements**

- Candidates intending to leave school at the end of S6 with minimum of one or more Highers incl. English.
- Achieve or working towards Higher English (A-C) by the end of S6
- Students must be capable of working at Higher grade over \$5 and \$6
- PVG Check required
- Candidates must have an interest in developing greater awareness of the industry with a potential desire to pursue as a career

- Completion of the SVQ (Level 2) in Social Services and Healthcare, with an employer
- Completion of a Modern Apprenticeship at Level 2 or Level 3 in Social Services and Healthcare, with an employer
- O Progression to employment, non-apprenticeship route
- Progression to HNC Social Services; Nursing; Additional Support Needs; Occupational Therapy Support and other related areas
- In conjunction with other Highers, progression to university degrees in Social Work, Nursing, Integrated Services, Occupational Therapy or other related areas

## 1 Year Foundation Apprenticeships

The following pages include descriptions of:

- Entry requirements
- Course content
- Progressions

Coloured panels
highlight establishments
offering courses starting
August 2019, delivery days,
hours of learning and
qualifications achieved



## **Organisation**

South Lanarkshire College

## **Attendance Pattern**

2 days per week: Tuesday and Thursday 9.00am – 4.00pm

### **Course Award**

SCQF Level 6
SCQF Credit Points 64

### **Units Covered**

National Progression Award (NPA) in Accountancy at SCQF Level 6

Three units of the SVQ AAT Advanced Diploma in Accounting at SCQF Level 6

**Competence -** Work based learning with employer

## **Hours of Learning**

240

## **Accountancy**

Accountants help businesses keep track of their money, find new ways to grow and make bigger profits. If you love a challenge, are a good problem solver, a Foundation Apprenticeship in Accountancy could be for you.

An FA in Accountancy is a great way to get hands-on experience in this fast paced, constantly changing industry. You will have the unique chance to develop skills and knowledge across a range of accountancy topics in a college environment, alongside valuable work based learning with an employer.

## **Course Entry Requirements**

Students entering S5 or S6 capable of working at Higher level (SCQF Level 6). You need to have:-

- A good level of written and spoken English
- A good level of Numeracy skills
- An interest in working in developing a greater awareness of the industry
- A strong desire to work in the accountancy sector
- Good communication and team working skills

- Further study at college or university
- Progression to other professional qualifications (AAT / ACCA)
- Accelerated entry onto the Level 3 Modern Apprenticeship in Accounting
- Employment with an accountancy employer or in a related industry, such as business and finance



# **Apprenticeship**1 year

## **Business Skills**

Modern businesses require leaders, managers, and administrators in their management team to provide strategic, tactical and operational services. Budding managers and administrators have a highly transferable set of knowledge, skills and behaviours that can be applied in all sectors. This includes small and large businesses alike, from the public sector, private sector and charitable sector.

This apprenticeship programme is properly grounded in the highly respected profession of Business Administration, whilst giving you the opportunity to appreciate and understand other management and business priorities. Business Administrators will advance key skills and behaviours to support their progression towards management positions.

You will have the unique opportunity to develop skills and knowledge across a range of business topics in a classroom environment, alongside valuable work based learning with an employer.

The course has been designed to address the skills gaps in business administration and will provide a route into employment and/or progression to further learning.

## **Course Entry Requirements**

Students entering S5 or S6 capable of working at Higher level (SCQF Level 6). You need to be on track to achieve:-

- Higher English
- 4 National 5 qualifications (to include a business subject)
   and have
- Communication and team working skills
- Good attention to detail
- Motivation to succeed
- Positive behaviour and attendance report

## **Progression and Career Pathways**

- SVQ 4 in Business / Management
- Business and Administration related HNC/D programmes with progression to Honours Degree
- Other business-related programmes / studies in digital marketing, procurement, supply chain, management and enterprise
- Direct employment into many industry sectors

## **Organisation**

South Lanarkshire College City of Glasgow College

### **Attendance Pattern**

**South Lanarkshire College** 

2 days per week: Tuesday and Thursday 9.00am - 4.00pm

### City of Glasgow College

2 days per week: Tuesday and Thursday 9.30am – 4.00pm

#### **Course Award**

SCQF Level 6
SCQF Credit Points 51

#### **Units Covered**

**Skills -** four units of an SVQ in business and administration at SCQF level 6.

**Knowledge -** NPA in business skills at SCQF level 6

Contemporary Business Issues unit

**Competence -** Work based learning with employer

## **Hours of Learning**



School hub – South Lanarkshire Council

Glasgow Kelvin College/ City of Glasgow College

South Lanarkshire College

## **Attendance Pattern**

School hub -South Lanarkshire Council

Wednesday and Friday 9.30am – 4.00pm

Glasgow Kelvin College/ City of Glasgow College

Tuesday and Thursday 9.30am – 4.00pm

**South Lanarkshire College** 

Tuesday and Thursday 1.00pm – 4.00pm

1 day/week in placement

#### **Course Award**

SCQF Level 6

SCOF Credit Points 61

## **Units Covered**

**Skills -** Mandatory units from SVQ Level 2 in Social Services Children and Young People SCQF Level 6

**Knowledge -** NPA Social Services Children and Young People

**Competence -** Work based learning with employer

## **Hours of Learning**

240



## **Children and Young People**

Social service workers include people working in early year's settings such as nurseries or out of school care. There are many different career opportunities and career pathways across this range of settings and possibilities for entry at several levels. Job roles in children's services include play or nursery assistant, play leader, and childhood practitioner.

It also provides a clear pathway to the Modern Apprenticeship in Social Services Children and Young People (SCQF Level 7).

Young people on the one year course will attend college one day per week where they will undertake the NPA part of their course; this provides essential knowledge and understanding and prepares them for the practical SVQ units. They will also attend an employer placement one day per week where they will complete the practical units of the SVQ.

## **Course Entry Requirements**

- Students must be capable of working at Higher grade over \$5 and \$6
- O Achieved or working towards National 5 English (A–C)
- PVG Check required
- Students must have an interest in developing greater awareness of the industry and a strong desire to work in the childcare sector

- Modern Apprenticeship in Children and Young People or related field
- HNC/HND Childhood Practice and related social care courses at college
- Dependant on meeting entry requirements, related university courses at degree level in a range of disciplines
- Employment in the Early Learning and Childcare sector



## **Civil Engineering**

Civil Engineers and Technicians play a pivotal role in society and are fundamental to all aspects of the built environment, from the design and construction of iconic structures to the provision of underground services.

This Foundation Apprenticeship course allows you to develop the skills required by modern professional Civil Engineering Technicians, and provides an insight to the many career options available. You will study the principles and practices utilised by engineers and consultancy teams working in the fields of renewable energy, roads and bridges, floods alleviation, commercial buildings, marine works and environmental protection.

## **Course Entry Requirements**

- Students intending to leave school at the end of S6 with a minimum of one or more Highers incl. Maths.
- Students must be capable of working at Higher grade over \$5 and \$6
- It is desirable that students achieve a Higher in a relevant subject area by the end of S6
- Students must have an interest in developing greater awareness of the industry with a potential desire to pursue as a career
- Students must be capable of working at Level 6 (Higher) over \$5 and \$6

## **Progression and Career Pathways**

- Modern Apprenticeship in Civil Engineering or other construction technician area (SVQ level 3)
- HNC Civil Engineering
- Employment

## **Organisation**

Glasgow Kelvin College West Lothian College

### **Attendance Pattern**

**Glasgow Kelvin College** Tuesday, Thursday and Friday 9.30am – 4.00pm

**West Lothian College** Tuesday and Thursday 9.00am – 4.15pm

#### Course Award

SCQF Level 6
SCQF Credit Points 84

### **Units Covered**

**Skills -** Complete 1 unit of the SVQ level 3 Site Technical Support portfolio

Knowledge - National Certificate (NC) in Civil Engineering at SCQF Level 6

**Competence -** Work based learning with employer

## **Hours of Learning**

240

This is a demanding course and students must be prepared to commit to additional time outwith scheduled school days. (see prospectus for each college).

## **Organisation**

Glasgow Kelvin College

### **Attendance Pattern**

Three days per week Tuesday, Thursday and Friday

9.30am - 4.00pm

#### **Course Award**

SCQF Level 6

**SCQF Credit Points 84** 

## **Units Covered**

**Skills -** 5 units from the SVQ Level 3 Performing Engineering Operations (SCQF Level 6)

**Knowledge -** National Certificate in Engineering Systems (SCQF Level 6)

## **Hours of Learning**

240

This is a demanding course and students must be prepared to commit to additional time outwith scheduled school days. (see prospectus for each college).

## **Engineering Systems**

Engineering Enterprises in Scotland employ over 144,000 people across 12,000 establishments. Scotland accounts for about 8% of engineering employment in the UK. In terms of employment by sector: 24,000 are employed in metals, 50,100 in consultancy, testing and analysis, 10,000 in Electronics, 21,400 in mechanical equipment, 4,500 in aerospace and 14,900 in research and development, with the remaining 17,100 in other related industrial groups.

It is estimated that 55% the workforce in the sectors in Scotland are employed in direct technical roles such as engineers, scientists and technologists.

The Foundation Apprenticeship (FA) in Engineering Systems aims to give students the opportunity to develop the skills and knowledge to enter into a career in Engineering and the Advanced Manufacturing sector and other Engineering related industries. The programme is designed to provide participants with theory, practice and related work experience.

#### **Topics covered include:**

- preparing and using lathes,
- o communications,
- o engineering materials, dynamics and quality,
- o applying information technology,
- o mathematics and statistics,
- opneumatics and hydraulics,
- o graphical communications and computer aided design and
- thermo-fluids.

## **Course Entry Requirements**

- Students must be capable of working at Higher grade over S5 and S6 and achieved either Nat 5 Maths, Physics or Chemistry (A-C)
- Working towards Higher by end of S6
- Students must have an interest in developing greater awareness of the industry and a strong desire to work in the Engineering sector

- Modern Apprenticeship in an engineering related field
- HNC/HND level in mechanical engineering and engineering related courses at college
- Dependant on meeting entry requirements, related university courses at degree level in a range of engineering disciplines
- Employment in the Engineering sector



## **Financial Services**

The financial services sector remains one of the most important industries in Scotland and the rest of the UK. Financial services contributed £8.8 billion to the Scottish economy in 2010 – more than eight per cent of Scottish onshore economic activity. The sector directly employs 85,000 people in Scotland and a further 100,000 indirectly – around seven per cent of total Scottish employment. The UK is widely recognised as a global leader in financial services. Scotland's vibrant financial sector is an important contributor to this strong UK position, and also benefits from its global reputation.

Scotland is internationally recognised as the most important UK financial centre outside London and the South East, with a breadth of services including global custody, asset servicing, banking, investment management, corporate finance, general / life assurance and pensions. Scotland's banking sector has experienced significant difficulties, although recent announcements of expansion and investment plans by financial services companies have buoyed prospects for the future, for example, Tesco Bank; Virgin Money and HSBC all plan to create new jobs in Scotland.

## **Course Entry Requirements**

- Candidates intending to leave school at the end of S6 with minimum of one or more Highers in relevant subject areas.
- Students must be capable of working at Higher grade over \$5 and \$6
- It is desirable that students achieve a Higher in a relevant subject area by the end of S6 – Economics, Accounts, Business etc
- Credit Check Required.
- Students must have an interest in developing greater awareness of the industry with a potential desire to pursue as a career.

## **Progression and Career Pathways**

- Modern Apprenticeship in Financial Services or related field
- O HNC/HND level in Financial Services or Business at college
- O University courses at degree level in Business and Finance
- Employment in the Financial Services sector

## **Organisation**

City of Glasgow College

### **Attendance Pattern**

Tuesday and Thursday. 9:30am - 4:00pm

### **Course Award**

SCQF Level 6 SCQF Credit Points 62

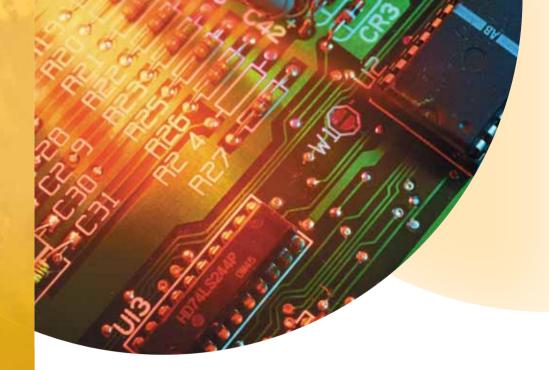
#### **Units Covered**

**Skills -** three mandatory units from the SVQ level 3 in Providing Financial Services SCQF Level 6

**Knowledge -** National Progression Award in Financial services SCQF Level 6

**Competence -** Work based learning with employer

## **Hours of Learning**



## **Organisation**

Glasgow Kelvin College

## **Attendance Pattern**

Two days per week Tuesday and Thursday.
Shared between college and work based learning at an employer's workplace.

#### **Course Award**

SCQF Level 6
SCQF Credit Points 59

### **Units Covered**

**Skills -** Diploma for IT and Telecommunications Professional (SCQF Level 6)

Knowledge - National Progression Awards in Professional Computer Fundamentals (SCQF Level 6)

**Competence -** Work based learning with employer

## **Hours of Learning**

240

## **ICT Hardware**

There are more than 7,000 workplaces in Scotland's IT and Telecoms industry – 84% of which are IT and 16% Telecoms. 89% of these are services orientated. Though micro firms make up 92% of the number of IT and Telecoms workplaces in Scotland, they employ just 25% of the sector workforce. By contrast, companies with 200 or more employees make up less than 1% of the number of workplaces but employ the largest proportion (37%) of the workforce.

Scotland is highly dependent on its IT and Telecoms workforce – it underpins the economy and is integral to information, business and consumer services, health and leisure and modern day social networking. Across all industries in Scotland it is the combination of it's highly skilled IT and Telecoms professionals, technology-savvy business leaders and competent IT users that enable their organisations' effective participation in the global digital economy.

This course is not about building computers/ computer components. It is, in the main, about the prevention of 'hacking' and the command of systems that can prevent and avoid such activity and keep systems running.

## **Course Entry Requirements**

- Students must be capable of working at Higher grade Achieved or working towards Nat 5 (A-C) in a relevant subject area such as Information Technology, Maths, Computing Science
- Candidates must have an interest in developing greater awareness of the industry with a potential desire to pursue as a career
- Candidates must be capable of working at Level 6 (Higher) over \$5 and \$6

- Modern Apprenticeship in IT, Telecoms or related field
- HNC/HND in Computing related courses at college
- O University courses at degree level in a Computing related field
- Employment in the IT sector



## **Scientific Technologies**

Some of the world's biggest advancements happen in a laboratory, from the invention of antibiotics and cancer treatments to gene therapy, science has changed our world. In Scotland there are over 7,500 roles within the Life Sciences sector with 19,000 people working in jobs that include Laboratory Assistant, Technician Trainee, Trainee Scientist, Technician, Scientist and Technologist. These roles span across industry, universities, schools, further education colleges and NHS and involve testing, sampling and supporting scientists with their research. Starting in S5 the Foundation Apprenticeship in Laboratory Skills presents an opportunity for senior phase students, still attending school, to undertake industry specific qualifications and blend an academic qualification with work-based learning. If you like science, have a curious mind and an eye for detail, a career in a lab might be for you.

## **Course Entry Requirements**

- O Achieved or working towards Nat 5 Chemistry (A-C)
- Students must be capable of working at Higher grade over \$5 and \$6
- It is desirable that students achieve a Higher in a relevant subject area by the end of the course
- Students must have an interest in developing greater awareness of the industry with a potential desire to pursue as a career

## Progression and career Pathways

- Modern Apprenticeship in Life Sciences or related field at technician level
- O HNC/HND level in a range of life science courses at college
- Dependant on meeting entry requirements, related university courses at degree level in a range of disciplines
- O Employment in the Life Science sector

## **Organisation**

Glasgow Clyde College

## **Attendance Pattern**

Two days per week Tuesday and Thursday
9.30am - 4.00pm.
Shared between college and work based learning at an employer's workplace.

### **Course Award**

SCQF Level 6
SCQF Credit Points 51

#### **Units Covered**

**Skills -** SVQ 2 Laboratory and Associated Technical Activities (Industrial Science) at SCQF Level 6

**Knowledge -** National Progression Award in Laboratory Science SCQF Level 6

**Competence -** Work based learning with employer

## **Hours of Learning**



School hub – South Lanarkshire Council City of Glasgow College West Lothian College

#### **Attendance Pattern**

School hub -South Lanarkshire Council Wednesday and Friday 9.30am - 4.00pm

City of Glasgow College Tuesday and Thursday 9.30am – 4.00pm

West Lothian College Tuesday and Thursday 9.00am – 4.15pm and Friday (PM) work based learning

#### **Course Award**

SCQF Level 6
SCQF Credit Points 51

### **Units Covered**

**Skills -** 4 mandatory units from SVQ Level 2 in Social Services and Healthcare SCQF Level 6

**Knowledge -** National Progression Award in Social Services and Healthcare SCQF Level 6

**Competence -** Work based learning with employer

## **Hours of Learning**

240



## **Social Services and Healthcare**

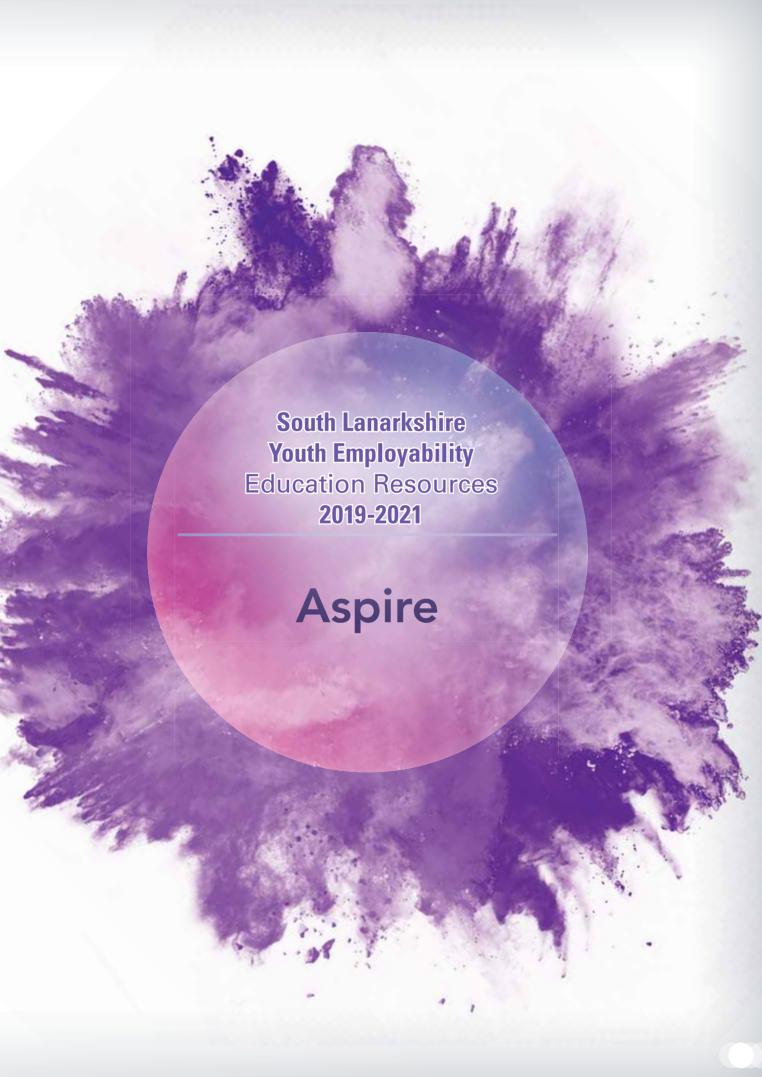
Social service workers include people working in social work and in social care settings such as care home services for adults and community care, and in early years settings such as nurseries or out of school care clubs. There are many different career opportunities and career pathways across this range of settings and possibilities for entry at several levels. Job roles in adult services include personal assistant, care assistant, support worker, supervisor, senior care worker, team leader, care home manager, centre manager and service manager.

The Foundation Apprenticeship in Social Services and Healthcare is for pupils in S5 and S6. Students will develop an understanding of Social services provision in Scotland, Communication with Service Users and Safeguarding People. Students will also complete part of the SVQ in Social Services and Healthcare for which they will undertake a work placement.

## **Course Entry Requirements**

- Candidates intending to leave school at the end of S6 with minimum of one or more Highers incl. English.
- Students must be capable of working at Higher grade over \$5 and \$6
- Achieved Nat 5 English (A-C) a Higher in a relevant subject area by the end of the course
- PVG Check required
- Candidates must have an interest in developing greater awareness of the industry with a potential desire to pursue as a career

- Completion of the SVQ (Level 2) in Social Services and Healthcare, with an employer
- Completion of a Modern Apprenticeship at Level 2 or Level 3 in Social Services and Healthcare, with an employer
- O Progression to employment, non-apprenticeship route
- Progression to HNC Level study in Social Care; Nursing; Additional Support Needs; Occupational Therapy Support and other related areas
- In conjunction with other Highers, progression to university degrees in Social Work, Nursing, Integrated Services, Occupational Therapy or other related area





Aspire is a custom made programme for young people who are at risk of entering a negative destination upon leaving school. Young people are supported into a positive destination with aftercare support in line with Getting It Right for Every Child and Raising Achievement for All.

Young people in the Senior Phase and their last 6 months of education will be eligible. Schools will identify potential young people at the 16+ Meetings, via the 16+ Matrix and local discussions. Places will be allocated following the receipt of a completed Request for Assistance Form (RFA). Referrals can also be made outwith the 16+ meetings. Aspire can support both young people who are still attending school but need support to move onto a positive destination AND young people who have completely disengaged from school.

A designated Aspire Vocational Development Worker will support the young person to provide a bespoke programme which may include work based learning, employability skills, volunteering, health and wellbeing interventions. This will be flexible and will fit around any subjects and/or SQA awards the young person is working towards. Young people who are completely disengaged will be supported to re-engage with school where possible and/or participate in activities outwith the school setting.

The role of the Aspire Vocational Development Worker will be to assess the young person's employability needs using 'Outcome Star'; an employability assessment tool which will facilitate the development of an employment action plan with agreed outcomes. This should align with any other plans in place for the young person.

The Aspire Vocational Development Worker will keep in contact with the named person in the school (usually the pupil support teacher) and the school careers adviser. The worker will share information on the young person's progress; this will enhance the future planning and ensure a sustainable positive destination.

For further advice please drop an email to gw17aspireteam@glow.sch.uk



A place on the Aspire Programme may also lead to involvement with RISE (Respect, Innovation, Skills and Employment)

The RISE programme is available to all Senior Phase Students in secondary establishments within South Lanarkshire. Requests for Assistance are sent via the Aspire team prior to the programme starting twice per year: September and February. Although the programme is targeted at Students who are completely disengaged from school it will also consider Students who are on a part time timetable - RISE/Aspire team encourages and assists Students in coming to school to complete any outstanding units/qualifications.

It is an innovative approach to helping young people overcome barriers during a key transition in their life through a mixed curriculum consisting of group activities within 4 Core Modules:

- 1. Personal and Social Skills Development
- 2. Health and Wellbeing
- 3. Employability Skills and
- 4. World of Work

These core modules are delivered by local partners including Strathclyde Fire and Rescue, Healthy Valleys, Hamilton Information Project for Youth and Healthy n Happy Community Development Trust.

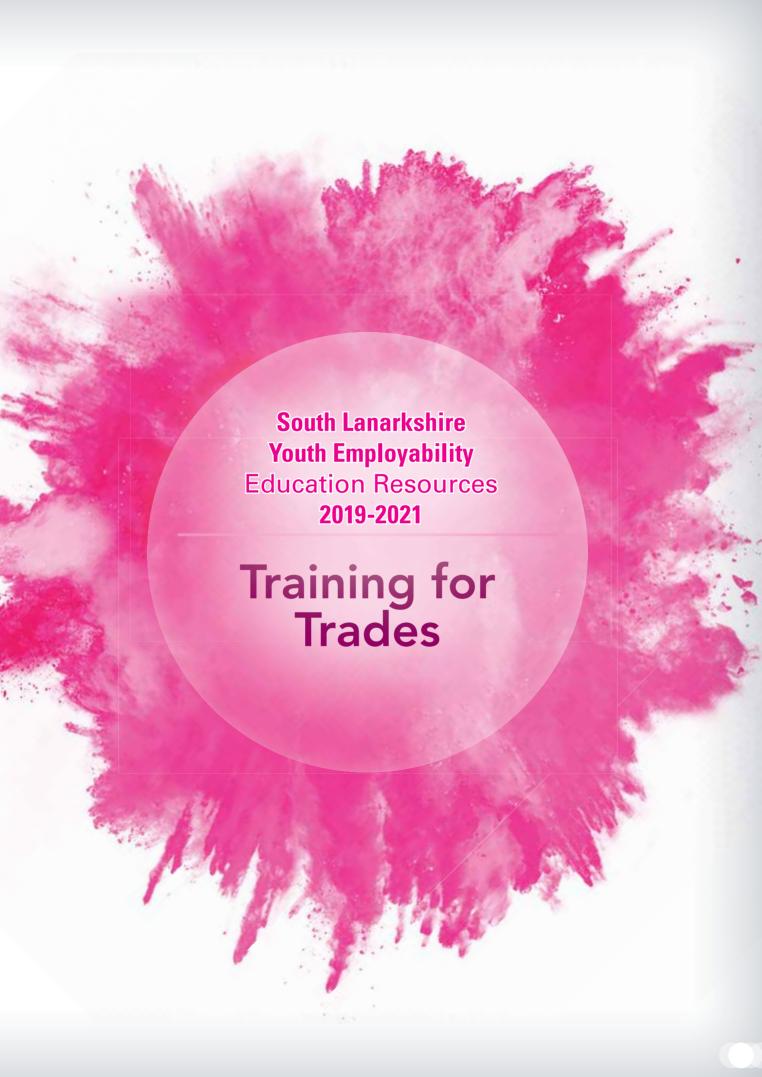
Other activities include team building, community projects, college visits and interactions with real employers.

It is delivered 3 days per week (Tuesday, Wednesday and Thursday), between 9.30am to 3.30pm in an 'out of school' environment. The young people are transported to and from the venue each day (either from school or home). Breakfast and lunch is also provided. The expectation is that students will follow their school curriculum options on Mondays and Fridays.

During the RISE programme young people are linked to an Aspire worker who will also be responsible for completing Outcome Star assessment, monitoring and tracking back to schools and arranging a work experience placement.

Progressions from RISE include Modern Apprenticeship, Further Education, Training or Aspire post school.

For further advice please drop an email to <a href="mailto:gw17aspireteam@glow.sch.uk">gw17aspireteam@glow.sch.uk</a>



## **Training for Trades**

Within the Youth Employability Hub this is an individual bespoke offer to young people registered with the Aspire service who are not ready for mainstream opportunities such as Employability Fund or Modern Apprenticeships.

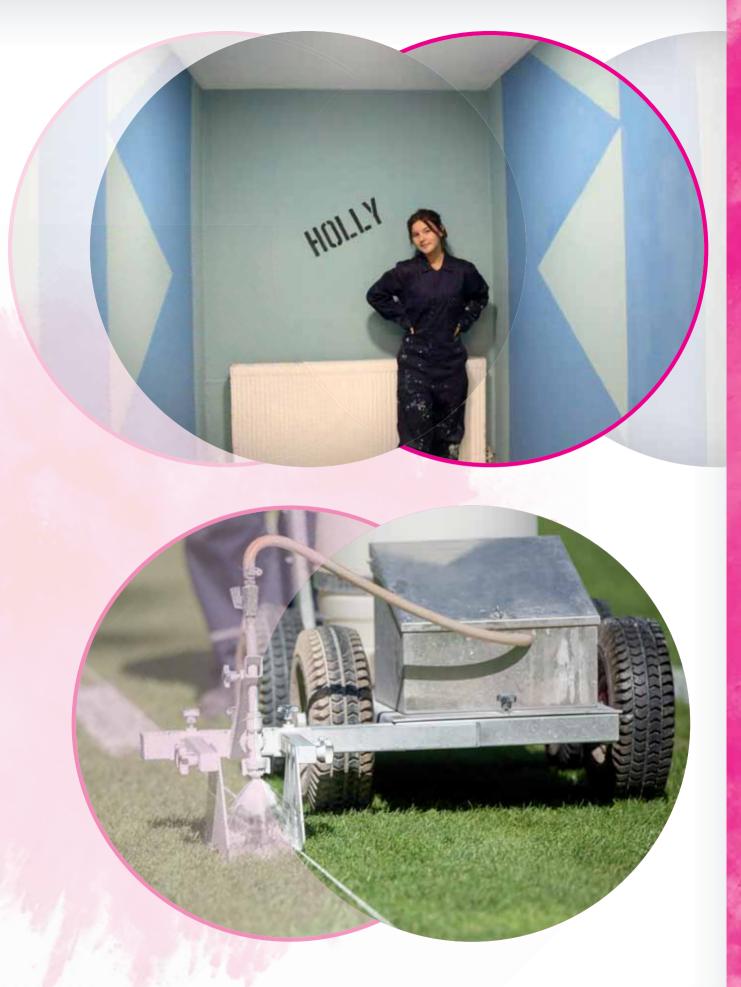
Support ranges from initial taster days through to longer term placements requiring a higher degree of commitment. These are arranged primarily on an individual basis for the young person but also include group based programmes during the year. These opportunities allow young people in the senior phase to increase their skill set and develop some of the transferable skills required by employers e.g.:

- Attendance
- Timekeeping
- Positive attitude

Some examples of both bespoke and group based opportunities are listed below, access is via schools submitting a Request for Assistance (RFA) to the Aspire service with the young person being allocated an Aspire Vocational Development Worker.

Hillhouse Training Unit	Monday to Friday 20 weeks/2 courses per year Group based - 12 YP per course	Greenkeeping: Intro to Workplace Skills (Units)  O Practical Workplace Skills (150 hours)  Personal Development: Self and Work
First Steps Future Training 'Step Up'	Monday to Friday May 2019 – 18 months Group based - 10-12 YP	Construction: Stepping Up  O Variety of certification including  O Core Skills, Personal Development, Construction Skills, Health and Safety, CSCS card and culminating in a 6 month work placement (30 hours p.w.)
Qualitas International	Flexible to max 3 days Individual based	<ul> <li>Hairdressing/Child Care:</li> <li>Training provider with in-house hairdressing salon.</li> <li>Theory/under pinning knowledge of child care.</li> </ul>
Clydesdale Community Initiative (CCI)	Flexible to max 3 days Individual based	Landscaping/Woodwork: O Hard/Soft landscaping skills In-house woodworking workshop

Future developments within Youth Employability include increasing our Employer Engagement through creating links with those in particular who would be able to provide supported placements in a wide variety of career sectors to young people with the opportunity of gaining SQA approved certification. Whilst in the early stages one company in East Kilbride is very keen to support the work of Youth Employability with the prospect of opportunities in areas such as admin, finance, warehousing and procurement.



For further advice please drop an email to gw17aspireteam@glow.sch.uk



## Introduction

South Lanarkshire Council GradU8 offers our senior phase students (S4 – S6) an opportunity to study towards a qualification at National 4 or 5 in an area of work they may wish to pursue after leaving school. The purpose of the GradU8 courses is to provide an additional choice for our senior phase students by allowing them to study for a nationally recognised work based learning qualification.

These awards are designed to help students to enter the world of work

Students will be able to apply for a place on a variety of different vocational options which include:

- Barbering
- Beauty Skills
- Construction Crafts
- Early Education and Childcare
- Engineering Skills
- Hairdressing
- Mental Health and Wellbeing
- Horticulture
- Hospitality
- Make-up Artistry
- Uniformed and Emergency Services
- GradU8 Winter Leavers

Employment opportunities are excellent with recent research showing that already there are and will be shortages of appropriately trained personnel in each of the Industries into which the options are linked.

The courses are delivered by South Lanarkshire College, New College Lanarkshire and a variety of other local training providers. They last for one year and will be delivered within school hours.

As part of a work based learning pathway students will have the option of undertaking another Senior Phase option in S5 or S6 which builds upon their S4 work based learning programme. These awards may act as a springboard to allow a student to gain direct entry to Jobs, Traineeships, Foundation and Modern Apprenticeships or further study at College. In addition to learning new skills relevant to the individual options, each course will also provide transferable skills such as health and safety, problem solving, communications, working with others and time keeping which are the key employability skills in high demand by employers.

Initial intimations of interest with the student's name, year and preferred course should go to <a href="mailto:gw17slcGradU8@glow.sch.uk">gw17slcGradU8@glow.sch.uk</a>.

Learning provider and schools will receive dual accreditation for all qualifications that students achieve on their courses.
Schools will also be awarded relevant insight points.

The following pages include descriptions of the one year GradU8 programme:

- Entry requirements
- Course content
- Progressions

Coloured panels
highlight establishments
offering courses starting
August 2019, delivery days,
hours of learning and
qualifications achieved



#### **Organisation**

South Lanarkshire College New College Lanarkshire

#### **Locations**

East Kilbride Motherwell

#### **Attendance Pattern**

South Lanarkshire College

Thursday or Friday 9:30am - 12:10pm

**New College Lanarkshire** 

Monday or Friday 9:30am - 2:30pm

#### **Course Award**

SCQF Level 4
SCQF credit points 24

#### **Units Covered**

Barbering / Hairdressing practical skills

Product awareness

Shampoo and Condition Hair

Blow Dry hair

Salon Practise

#### **Hours of Learning**

120

#### Skills for Work:

## **Barbering National 4**

#### Course Outline

The level 4 course is an introduction to barbering, the learner will develop current skills and knowledge of the industry. The delivery takes place within a realistic working salon environment and encourages the learner to develop a broad range of practical skills and soft skills. The salon experience will enhance Students employability skills and prepare them for working in industry.

## **Course Entry Requirements**

No previous qualifications are required however students should have a keen interest in the barbering industry

## **Progression Pathways**

Successful students may progress to:

- SVQ level 2 in Barbering
- Modern Apprenticeship in Barbering

## **Employment Routes**

Barbering is a vibrant and growing industry and offers employment opportunities with further training and qualifications.



#### **National Progression Award:**

## **Beauty Skills National 4**

## Course Outline

This Course provides an insight into the Beauty trade covering a range of practical skills (e.g. facial skin care, bridal and evening make-up, manicure skills and day make-up) Complementing the practical side of the course will be a range of theoretical units to allow students to make an informed choice regarding progression and employment.

NPA Cosmetology National 4 is an introductory qualification which develops skills and knowledge allowing progression on to Beauty Care and Make-up National 5.

## **Course Entry Requirements**

No previous qualifications are required but students should have a genuine interest in working in the Beauty industry

## **Progression Pathways**

VRQ Level 2 Diploma in BeautyTherapy

## **Employment Routes**

Entry level routes in beauty therapy with additional qualifications

#### **Organisation**

South Lanarkshire College New College Lanarkshire

#### **Locations**

East Kilbride Motherwell

#### Attendance Pattern

**South Lanarkshire College** Thursday 9:30am - 12:10pm

New College Lanarkshire Monday or Friday 9:30am - 2:30pm

#### **Course Award**

SCQF Level 4 SCQF Credit points 24

#### **Units Covered**

Working with Customers and Colleagues

#### Cosmetology:

**Product Awareness** 

Career Options and Choices

Prepare and Assist in a Workplace Environment

Health and Safety

**Beauty Practical Skills** 

#### **Hours of Learning**

#### **Organisation**

South Lanarkshire College New College Lanarkshire

#### **Locations**

East Kilbride Motherwell

#### **Attendance Pattern**

**South Lanarkshire College** Monday PM, Thursday or Friday 9:30am - 12:10pm

New College Lanarkshire Monday or Friday 9:30am - 2:30pm

#### **Course Award**

SCQF Level 4 and 5 SCQF Credit Points 24

#### **Mandatory Units**

**Construction Crafts:** 

- Employability Skills
- Half-Brick Walling
- Decorative Painting
- Site Carpentry and Bench Joinery
- Plumbing

#### **Optional Units (3 of)**

- Practical Copper Pipework
- Brickwork Techniques
- Carpentry and Joinery Techniques
- Decorative Finishes Using Waterborne Paint
- Electrical Installation
- Plasterwork
- Roof Tiling
- Stonemasonry

#### **Hours of Learning**

160



#### Skills for Work:

## **Construction Crafts National 4/5**

#### Course Outline

National 4/5 Skills for Work: Construction Crafts is an introductory qualification which develops the skills, knowledge and attitudes needed for work in the construction industry. It is especially suitable for students with an aptitude for, and an interest in, practical crafts work.

The Course provides an insight into several important construction trades (bricklaying, decorative painting, carpentry and joinery, and plumbing) and covers a variety of skills in trades-specific Units — helping students to make informed choices regarding a career in construction.

Students will also develop skills and attitudes that enhance employability, not just for the construction industry, but employment generally (e.g. setting goals, reflecting, and learning from experience).

## **Course Entry Requirements**

No previous qualifications are required

## **Progression Pathways**

- Construction Crafts National 5
- Scottish Vocational Qualifications in construction crafts
- Further education
- Training/employment

## **Employment Routes**

Employment in the construction sector with further training and qualifications



#### Skills for Work:

# **Early Education and Childcare (EECC) National 4/5**

## Course Outline

National 4 Skills for Work: Early Education and Childcare is an introductory qualification that will help students to understand some of the demands and responsibilities of working in the Early Education and Childcare sector. Students will cover basic skills in each area and begin to develop relevant skills such as team working and helping to plan play experiences

National 5 Childcare Units: This course is a progression for pupils who have completed the National 4 in Early Education and Childcare. It will allow the pupil to further develop an understanding of the Early Education and Childcare sector. They will also look at career options within the sector and the skills, qualities, attitudes and qualifications required to fulfil these roles. Candidates will carry out an investigation of the sector which may require the candidate to visit a local nursery.

## **Course Entry Requirements**

**National 4 -** No qualifications required but a genuine interest in working with children would be an advantage

National 5 - Childcare units – Completed the National 4 in EECC or be working towards National 5 level qualifications.

## **Progression Pathways**

- NPA Playworker and Childcare course
- NC Early Education and Childcare
- Employment in the Childcare sector with further training.

## **Employment Routes**

Employment in the Early Education and Childcare sector with further training and qualifications

#### GradU8

#### **Organisation**

South Lanarkshire College New College Lanarkshire

#### **Locations**

East Kilbride Motherwell

#### **Attendance Pattern**

**South Lanarkshire College** Thursday or Friday 9:30am – 12:10pm

New College Lanarkshire Monday or Friday 9:30am – 2:30pm

#### **Course Award**

SCQF Level 4 and 5 SCQF Credit Points 24

#### **Units Covered**

**National 4 Units** 

Play, Parenting, Working in Early Education and Childcare and Child Development

#### **National 5 Units**

Children and Young People: the process of play, Maintenance of a safe environment, working in Early Education and Childcare and Supporting Children with Additional Support Needs.

#### **Hours of Learning**



#### **Organisation**

New College Lanarkshire

#### **Locations**

Motherwell

#### **Attendance Pattern**

Monday or Friday 9:30am - 2:30pm

#### **Course Award**

SCQF Level 4 and 5 SCQF Credit Points 24

#### **Units Covered**

Engineering Skills: Mechanical
Engineering Skills: Electrical
Engineering Skills: Fabrication

**Engineering Skills:** 

Manufacture and Assembly

#### **Hours of Learning**

120

#### Skills for Work:

## **Engineering Skills National 4/5**

## **Course Outline**

This Course develops the generic and practical skills, knowledge and understanding and employability skills needed in an engineering sector.

It focuses on the four broad areas of Mechanical, Electrical/ Electronic, Fabrication, and Manufacture. This allows the students to gain basic transferable skills that can be applied to any of the above engineering areas.

The Manufacture and Assembly Unit allows students the opportunity to apply their mechanical, electrical/electronic and fabrication skills to making and assembling an artefact.

Generic employability skills are integrated into each mandatory unit and should be developed in conjunction with the practical activities of each of these units. This will help students to understand that the generic skills (e.g. time-keeping, following instructions and carrying out quality checks of their own work) are just as important as the practical skills which they will learn.

## **Course Entry Requirements**

No previous qualifications are required however students should have:

- o an interest in engineering,
- o an ability to work in numeracy and literacy at National 3/4 and
- o some aptitude for graphical forms of communication.

## **Progression Pathways**

- Scottish Progression Award in Engineering (National 5)
- SVOs and Modern Apprenticeships in Engineering areas
- Relevant programmes in Further Education colleges
- Suitable training/employment
- Vocational training
- Employment

## **Employment Routes**

Employment in the Engineering sector with further training and qualifications



Skills for Work:

## **Hairdressing National 4/5**

#### **Course Outline**

National 4 and 5 Hairdressing are introductory courses which allows the learner to develop skills and knowledge of the industry. Both courses offer progression into full time FE in hairdressing or barbering. The courses are delivered within a realistic working salon environment and enable the learner to develop a broad range of practical hairdressing skills and soft skills. Both levels also encourage learners to be creative, experience working in a salon and enhances their employability skills, helping to prepare them for the next stage of their learning.

The National 5 course also introduces learners to hair colouring processes.

## **Course Entry Requirements**

**National 4 -** No previous qualifications are required but a genuine interest in working in the hairdressing industry

**National 5 -** Completed the National 4 in Hairdressing or be working towards National 5 level qualifications.

## **Progression Pathways**

- SCQF level 5 hairdressing
- SVQ level 2 Barbering
- Modern Apprenticeship in Hairdressing

## **Employment Routes**

Employment in the hairdressing sector with further training and qualifications

#### Organisation

South Lanarkshire College New College Lanarkshire

#### **Locations**

East Kilbride Motherwell

#### **Attendance Pattern**

South Lanarkshire College Thursday 9:30 - 12:10pm New College Lanarkshire Monday 9:30am - 2:30pm

#### **Course Award**

SCQF Level 4 and 5 SCQF Credit points 24

#### **Units Covered**

**Hairdressing:** Salon Awareness

Hairdressing: Working in

the Salon

**Hairdressing:** Employability

KIIIS

**Hairdressing:** Creativity

#### **Hours of Learning**



#### **Organisation**

South Lanarkshire College New College Lanarkshire

#### Locations

East Kilbride Motherwell

#### **Attendance Pattern**

South Lanarkshire College

Thursday or Friday 9:30am - 12:10pm

**New College Lanarkshire** 

Monday or Friday 9:30am - 2:30pm

#### Course Award

SCQF Level 5

SCQF Credit points 30

#### **Units Covered**

Understanding Mental Health Issues

Influences on Mental Health and Wellbeing

Coping Strategies and Building Resilience

#### **Hours of Learning**

120

# **Mental Health and Wellbeing National 5**

#### Course Outline

The Mental Health and Wellbeing National 5 award has been designed to enable learners to increase understanding and awareness of issues around mental health and wellbeing. As a result, they will be better equipped to undertake further education, training or employment, live a healthy lifestyle and become responsible, contributing citizens.

Specific aims of the award are to allow learners to develop knowledge and skills related to:

- Explaining the terms 'mental health' and 'wellbeing' for individuals and wider society.
- O Describing a range of mental health issues
- Describing the role of the brain in relation to mental health and wellbeing
- Describing factors that may cause mental health and wellbeing issues
- O Describing the influences of technology and social media
- Exploring helpful and unhelpful coping strategies
- Explaining how to promote good mental health and wellbeing in self and others
- Explaining different types of support and ways to address barriers to support mental health and wellbeing

## **Course Entry Requirements**

Working towards National 5 Level qualifications

## **Progression Pathways**

Successful students may progress to:

- O Foundation Apprenticeship Social Services and Health Care
- NC Health and Social Care
- Vocational training SVQ 2 Social Services and Health Care

## **Employment Routes**

Employment in the Health and Social Care sector with further training and qualifications required.



#### **National Progression Award**

## **Horticulture National 4**

## Course Outline

This Award is designed to provide the opportunity to develop practical skills and the underpinning knowledge as an introduction to the industry. You will develop knowledge and skills required to establish and maintain a range of plants; grow a range of fruits and vegetables; propagate plants using a range of methods; work safely in a horticultural context; understand how plants develop and grow; identify a range of plants and safely use a range of basic horticultural tools.

## **Course Entry Requirements**

No previous qualifications are required but a genuine interest in working in the Horticulture Sector

## **Progression Pathways**

SCQF level 5 Horticulture

## **Employment Routes**

This NPA is designed as an introductory qualification to the Horticulture sector which can be built upon with the qualifications listed above from which you can progress into employment.

#### **Organisation**

South Lanarkshire College

#### **Locations**

East Kilbride

#### **Attendance Pattern**

Thursday or Friday 9:30am - 12:10pm

#### **Course Award**

SCQF Level 4
SCQF Credit Points 24

#### **Units Covered**

There are two mandatory units and one optional unit

#### **Mandatory:**

Allotment Gardening
Plant propagation

#### Optional:

Plant Identification

Plant Health or Soft Landscaping

Introduction to Plant Groups, Selection and Use.

#### **Hours of Learning**



#### **Organisation**

South Lanarkshire College New College Lanarkshire

#### **Locations**

East Kilbride Motherwell

#### **Attendance Pattern**

South Lanarkshire College Thursday or Friday 9:30am-12:10am

New College Lanarkshire Monday or Friday 9:30am- 2:30pm

#### **Course Award**

SCQF Level 4
SCQF Credit Points 24

#### **Units Covered**

**Hospitality:** Working in the Hospitality Industry

**Hospitality:** Working in the Professional Kitchen

**Hospitality:** Working Front of House

**Hospitality:** Introduction to Events

#### **Hours of Learning**

120

#### Skills for Work:

## **Hospitality National 4**

#### Course Outline

Skills for Work Hospitality at National 4 (SCQF level 4) provides a broad, practical introduction to the hospitality professions.

The Course enables students to experience the professional kitchen and restaurant and to learn about the different roles and responsibilities in hospitality professions. It begins to develop vocational skills and knowledge.

All units in the Course place emphasis on the employability skills and attitudes that will help to prepare students for the workplace. Students will have the opportunity to develop the skills involved in preparing, cooking, presenting and serving food and drinks. Students will also gain practical experience of working in a realistic working environment.

## **Course Entry Requirements**

No previous qualifications are required

## **Progression Pathways**

- Skills for Work Hospitality at National 5
- NC Hospitality
- Scottish Vocational Qualification (SVQ) in Catering and Hospitality
- Training or employment

## **Employment Routes**

Employment in the Hospitality sector with further training and qualifications



#### Make-up Artistry

## **Make-up Artistry National 4**

## **Course Outline**

The Level 4 Make-up Artistry course will provide a comprehensive introduction to the industry. The learners will develop skills and knowledge on current trends. The course is delivered within a realistic working environment and will enable learners to develop a broad range of practical and soft skills. Learners will be encouraged to research to expand their creativity to prepare them for the next stage of their learning.

Students cover the following subjects:

- Cosmetology: Make-up Artistry Practical Skills
- Cosmetology: Hairdressing Practical Skills
- Cosmetology
- Cosmetology: Product Contemporary Make-up

## **Course Entry Requirements**

No previous qualifications are required however Students must demonstrate a keen interest in make-up artistry

## **Progression Pathways**

- Full-time Introduction to Make-up Artistry (SCQF Level 5),
- O NCGA Hairdressing or Beauty care and Make-up (SCQF Level 5)

## **Employment Routes**

Entry level routes in beauty therapy with additional qualifications

#### **Organisation**

South Lanarkshire College New College Lanarkshire

#### **Locations**

East Kilbride Motherwell

#### Attendance Pattern

**South Lanarkshire College** Thursday or Friday 9:30am - 12:10pm

New College Lanarkshire Monday or Friday 9:30am - 2:30pm

#### Course Award

SCQF Level 4
SCQF Credit Points 21

#### **Units Covered**

Make-up Artistry: Practical skills

#### Make-up:

Product Awareness Contemporary Make-up Skin care routine Salon practise

#### **Hours of Learning**



#### **Organisation**

New College Lanarkshire

#### **Locations**

Motherwell

#### **Attendance Pattern**

Monday or Friday 9:30am - 2:30pm

#### **Course Award**

SCQF Level 4
SCQF Credit Points 24

#### **Units Covered**

**Uniformed and Emergency Services:** An Introduction

**Uniformed and Emergency Services:** Health, Safety, Fitness and Wellbeing

**Uniformed and Emergency Services:** Engaging with the Community

**Uniformed and Emergency Services:** Working in Teams

#### **Hours of Learning**

120

#### Skills for Work:

# Uniformed and Emergency Services National 4

## Course Outline

The Course introduces students to the uniformed and emergency services: the Army, Merchant Navy, Royal Air Force, Royal Navy and Royal Marines; and the Ambulance Service, Coastguard, Fire and Rescue and Police. The Course includes investigating the different uniformed and emergency services, and the roles and responsibilities of those working in a specific service team. Students will also investigate career opportunities in the uniformed and emergency services.

Students will have the opportunity to develop their employability skills through practical activities in real or simulated working environments, investigations and team-working activities. Students will also be involved in self-evaluation of their skills and activities.

Students will explore aspects of health, safety, fitness and wellbeing and participate in physical fitness practical activities. They will be introduced to the process of carrying out assessment of risk, and will investigate the skills required to assist others, such as communicating effectively.

Effective team-working is an essential element of working in uniformed and emergency services settings. Students will investigate the benefits of team-working, and the qualities of effective leadership and followership will be explored.

## **Course Entry Requirements**

No previous qualifications are required

## **Progression Pathways**

Successful students may progress to:

- further education and
- vocational training and employment.

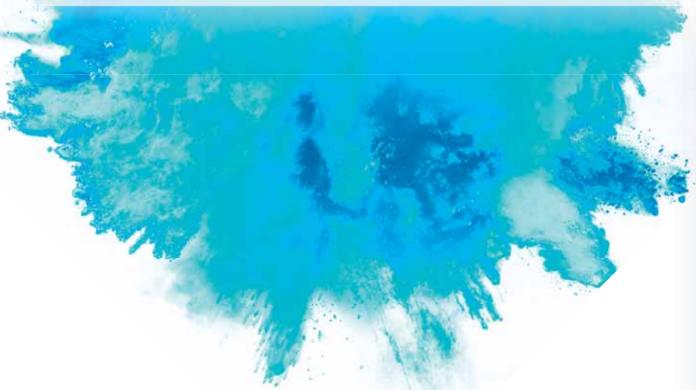
## **Employment Routes**

Employment in the Armed Forces or Emergency Services with further training and qualifications

## **GradU8 Winter Leavers (S5)**

This programme is designed to assist students with the transition from school to work or further training. It is suitable for S5 (or deferred entry S4) students whose date of birth does not allow them to officially leave school until December of their S5 year. It is offered to students as an alternative option from their school curriculum. The students remain the responsibility of the school for the duration of the programme. The course is usually run over three days and runs from the beginning of term in August to the last week of the term in December.





Students will be assisted with travel, personal protective clothing and materials for all of the Employability in Education Courses.

For further advice please drop an email to: gw17slcgradu8@glow.sch.uk

## **Appendices**

## **Appendix 1 - SQA Qualifications Framework**

## The Scottish Credit and Qualifications Framework

This Framework diagram has been produced to show the mainstream Scottish qualifications already credit rated by SQA and HEIs. However, there are a diverse number of learning programmes on the Framework, which, due to the limitations of this format, cannot be represented here. For more information, please visit the SCQF website at <a href="www.scqf.org.uk">www.scqf.org.uk</a> to view the interactive version of the Framework or search the Database.

SCQF Levels	SQA Qualifications		Qualifications of Higher Education Institutions	Apprenticeships and SVQs		
12			•		Doctoral Degree	Professional Apprenticeship
11					Masters Degree, Integrated Masters Degree, Post Graduate Diploma, Post Graduate Certificate	Graduate Apprenticeship, Professional Apprenticeship SVQ
10					Honours Degree, Graduate Diploma, Graduate Certificate	Graduate Apprenticeship, Professional Apprenticeship
9			Develo	ssional opment vard	Bachelors / Ordinary Degree, Graduate Diploma, Graduate Certificate	Graduate Apprenticeship, Technical Apprenticeship SVQ
8		Higher National Diploma			Diploma of Higher Education	Higher Apprenticeship, Technical Apprenticeship SVQ
7	Advanced Higher, Awards, Scottish Baccalaureate	Higher National Certificate			Certificate of Higher Education	Modern Apprenticeship SVQ
6	Higher, Awards, Skills for Work Higher		,	,		Modern Apprenticeship, Foundation Apprenticeship SVQ
5	National 5, Awards, Skills for Work Higher National 5					Modern Apprenticeship GradU8 SVQ
4	National 4, Awards, Skills for Work Higher National 4	National Certificate	Progr	ional ession /ard		GradU8 SVQ
3	National 3, Awards, Skills for Work Higher National 3		,			
2	National 2, Awards					
1	National 1, Awards					

## Appendix 2 -

## Foundation Apprenticeship Insight Tariff

Skills Development Scotland has worked with the Scottish Government to agree on Insight Tariff scores for each of the FA frameworks. Typically, these will be between 340 – 680 tariff points dependent on the volume of learning and units within each individual framework.

Framework	Insight Tariff Points	SCQF Credit Points
Civil Engineering	560	84
Engineering	Minimum criteria of 580 applied.	Min 87, depends on NC chosen
Financial Services	347	52
Children and Young People	407	61
Social Services and Health Care	407	61
ICT Hardware/Systems Support	393	59
ICT Software Development	393	59
Business Skills	340	51
Creative and Digital Media	427	64
Scientific Technologies	340	51
Food and Drink Technologies	353	53
Accountancy	427	64
Comparator with Higher Grades	Insight Tariff Points	24 Credit points for a Higher
Higher at Grade A	204	
Higher at Grade B	182	
Higher at Grade C	160	
Higher at Grade D	149	

## **University Admission**

All Universities are now accepting Foundation Apprenticeships for entry purposes.

## **Appendix 3**

## **Application Process for Youth Employability**

**Foundation Apprenticeships** 



South

Hubs and

**EKGTA Applications** Complete SLC application form and send to

gwfainSLC@

glow.sch.uk

All other Colleges apply Lanarkshire directly to college

**GradU8 Winter Leavers Programme** 



GradU8 and

Email student name, year group and preferred course to gw17slcGradU8 @glow.sch.uk



Complete SLC GradU8 application form and send to gw17slcGradU8@ glow.sch.uk

Aspire and Training for Trades



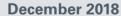
Send a request for assistance (RFA) to gw17aspire@glow.sch.uk



#### Important note

Please ensure a request for assistance is included as the details of the complex additional support needs / vulnerabilities of these young people are important to match the young person to the most appropriate vocational worker.

## **Timeline**



Courses agreed with Colleges/providers

#### **Jan/Feb 2019**

New brochure launched and schools informed

#### **End of April 2019**

All applications sent to Youth **Employability Hub** or External Colleges

#### May/June 2019

Visits to schools with confirmation of places and transport

Priority for Aspire, Training for Trades, GradU8 and GradU8 Winter Leavers will be given to young people who are at risk of not achieving a positive destination.

Please ensure that all relevant fields and information in the RFA/16+ matrix are included/updated as this informs the selection process.

## **Appendix 4**

# **Foundation Apprenticeship**Application Form for SLC Courses 2019/21

# Important – Closing date for applications to be received 30th April 2019

This is a sample application form.

To obtain an electronic copy please email gw17fainslc@glow.sch.uk

#### **Personal Details**

Forename	
Surname	
Date of Birth	
SQA Number	
Home Address	
Postcode	
E-mail address	
Mobile Telephone Number	
Home Telephone Number	
School	
Year Group at August 2019	
Pupil Support Teacher	
College	
Course (See appendix 6)	
Duration	

# **Qualifications/Relevant Experience/ Further Information**

Qualifications already achieved (if you are in S4 please leave this blank)

Subject	Qualification Achieved	Grade

Qualifications you are currently studying towards and your expected grades:

Subject	Qualification Level	Expected Grade

Please include a brief personal statement explaining why you want to participate in the Foundation Apprenticeship Programme. This should include details of any work based learning you have undertaken and any other information to support your application including any Highers you propose to undertake.



# This section should be completed by your Pupil Support Teacher.

Name of Pupil Support Teacher	
Current Attendance Level for the young person	
Please list any additional support needs that the young person has the college/provider should be made aware of	
Please list any medical conditions that the young person has and the College/Provider should be made aware of	
Is the young person entitled to free school meals	
	e for the young person outlining why you feel is opportunity will support their career pathway

Pupil Support Signature	Date
Applicant Signature	Date

## **Appendix 5**

## **Foundation Apprenticeship**

Lanarkshire / Glasgow / West Lothian Partnership Offer 2019/2021 – 2 Years

Framework	Provider	Duration	Days	Times
Accountancy	City of Glasgow College	2 years	Tues and Thurs	1.30pm – 4.00pm
	New College Lanarkshire	2 years	Wed and Fri	1.00pm – 4.00pm
Business Skills	School Hub – South Lanarkshire Council	2 years	Tues and Thurs	1.30pm – 4.00pm
	City of Glasgow College	2 years	Tues and Thurs	1.30pm – 4.00pm
	New College Lanarkshire	2 years	Wed and Fri	1.00pm – 4.00pm
	West Lothian College	2 years	Tues and Thurs	1.30pm – 4.15pm
Civil	Glasgow Kelvin College	2 years	Tues and Thurs	1.30pm – 4.00pm
Engineering	West Lothian College	2 years	Tues and Thurs	1.30pm – 4.15pm
Creative	Glasgow Colleges	2 year	Tues and Thurs	1.30pm – 4.00pm
Digital Media	New College Lanarkshire	2 years	Wed and Fri	1.00pm – 4.00pm
	West Lothian College	2 years	Tues and Thurs	1.30pm – 4.15pm
Engineering Systems	East Kilbride Group Training Association (SLC)	2 years	Tues and Thurs	1.30pm – 4.00pm
	Glasgow Kelvin College	2 years	Tues and Thurs	1.30pm – 4.00pm
	New College Lanarkshire	2 years	Wed and Fri	1.00pm – 4.00pm
	West Lothian College	2 years	Tues and Thurs	1.30pm – 4.15pm
Financial	City of Glasgow College	2 years	Tues and Thurs	1.30pm – 4.00pm
Services	New College Lanarkshire	2 years	Wed and Fri	1.00pm – 4.00pm
Food and	City of Glasgow College	2 years	Tues and Thurs	1.30pm – 4.00pm
Drink Technologies	New College Lanarkshire	2 years	Wed and Fri	1.00pm – 4.00pm
	West Lothian College	2 years	Tues and Thurs	1.30pm – 4.15pm
ICT Hardware	Glasgow Kelvin College	2 years	Tues and Thurs	1.30pm – 4.00pm
	New College Lanarkshire	2 years	Wed and Fri	1.00pm – 4.00pm
ICT Software	Glasgow Clyde College	2 years	Tues and Thurs	1.30pm – 4.00pm
	New College Lanarkshire	2 years	Wed and Fri	1.00pm – 4.00pm
	West Lothian College	2 years	Tues and Thurs	1.30pm – 4.15pm
Mechanical	City of Glasgow College	2 years	Tues and Thurs	1.30pm – 4.00pm
Engineering	New College Lanarkshire	2 years	Wed and Fri	1.00pm – 4.00pm
Scientific	Glasgow Clyde College	2 years	Tues and Thurs	1.30pm – 4.00pm
Technologies	New College Lanarkshire	2 years	Wed and Fri	1.00pm – 4.00pm
	South Lanarkshire College	2 years	Tues and Thurs	1.00pm – 4.00pm
	West Lothian College	2 years	Tues and Thurs	1.30pm – 4.15pm

Framework	Provider	Duration	Days	Times
Social Services	School Hub – South Lanarkshire Council	2 years	Tues and Thurs	1.30pm – 4.00pm
Children and Young People	Glasgow Kelvin College/ Glasgow Clyde College	2 years	Tues and Thurs	1.30pm – 4.00pm
	New College Lanarkshire	2 years	Wed and Fri	1.00pm – 4.00pm
	South Lanarkshire College	2 years	Tues and Thurs	1.00pm – 4.00pm
	West Lothian College	2 years	Tues and Thurs	1.30pm – 4.15pm
Social	Glasgow Clyde College	2 years	Tues and Thurs	1.30pm – 4.00pm
Services and Healthcare	New College Lanarkshire	2 years	Wed and Fri	1.00pm – 4.00pm
	South Lanarkshire College	2 years	Tues and Thurs	1.00pm – 4.00pm
	West Lothian College	2 years	Tues and Thurs	1.30pm – 4.15pm

## Lanarkshire / Glasgow / West Lothian Partnership Offer 2019/2021 – 1 Year

Lanarkshille / Glasgow / West Louinan Landlership Offer 2013/2021 — Lifear				
Framework	Provider	Duration	Days	Times
Accountancy	South Lanarkshire College	1 year	Tues and Thurs	9.00am – 4.00pm
Business Skills	City of Glasgow College	1 year	Tues and Thurs	9.30am – 4.00pm
	South Lanarkshire College	1 year	Thurs and Fri	9.00am – 4.00pm
Civil Engineering	Glasgow Kelvin College	1 year	Tues, Thurs and Fri	9.30am – 4.00pm
	West Lothian College	1 year	Tues and Thurs	9.00am – 4.15pm
Creative Digital Media	Glasgow Colleges	1 year	Tues and Thurs	9.30am – 4.00pm
Engineering Systems	Glasgow Kelvin College	1 year	Tues, Thurs and Fri	9.30am – 4.00pm
Financial Services	City of Glasgow College	1 year	Tues and Thurs	9.30am – 4.00pm
ICT Hardware	Glasgow Kelvin College	1 year	Tues and Thurs	9.30am – 4.00pm
ICT Software	West Lothian College	1 year	Tues and Thurs	9.00am – 4.15pm
			Friday	1.30pm – 4.15pm
Scientific Technologies	Glasgow Clyde College	1 year	Tues and Thurs	9.30am – 4.00pm
Social Services	School Hub – South Lanarkshire Council	1 year	Wed and Fri	9.30am – 4.00pm
Children and Young People	Glasgow Kelvin College/ City of Glasgow College	1 year	Tues and Thurs	9.30am – 4.00pm
	South Lanarkshire College	1 year	Tues and Thurs	9.00am – 4.00pm
Social School hub – South Lanarkshire Council		1 year	Wed and Fri	9.30am – 4.00pm
Healthcare	City of Glasgow College	1 year	Tues and Thurs	9.30am – 4.00pm
	West Lothian College	1 year	Tues and Thurs	4.00pm – 4.15pm
			Friday	1.30pm – 4.15pm

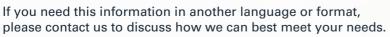
## GradU8 Framework Summary August 2019

Framework	Provider	Days	Times
Barbering	New College Lanarkshire	Monday or Friday	9:30am – 2:30pm
	South Lanarkshire College	Thursday or Friday	9:30am – 12:10pm
Beauty Skills	New College Lanarkshire	Monday or Friday	9:30am – 2:30pm
	South Lanarkshire College	Thursday	9:30am – 12:10pm
Construction	New College Lanarkshire	Monday or Friday	9:30am – 2:30pm
Crafts	South Lanarkshire College	Monday (pm),Thursday or Friday	9:30am – 12:10pm
Early Education	New College Lanarkshire	Monday or Friday	9:30am – 2:30pm
and Childcare	South Lanarkshire College	Thursday or Friday	9:30am – 12:10pm
Engineering Skills	New College Lanarkshire	Monday or Friday	9:30am – 2:30pm
Hairdressing	New College Lanarkshire	Monday	9:30am – 2:30pm
	South Lanarkshire College	Thursday	9:30am – 12:10pm
Mental Health	New College Lanarkshire	Monday or Friday	9:30am – 2:30pm
and Wellbeing	South Lanarkshire College	Thursday or Friday	9:30am – 12:10pm
Horticulture	South Lanarkshire College	Thursday or Friday	9:30am – 12:10pm
Hospitality	New College Lanarkshire	Monday or Friday	9:30am – 2:30pm
	South Lanarkshire College	Thursday or Friday	9:30am – 12:10pm
Make-up Artistry	New College Lanarkshire	Monday or Friday	9:30am – 2:30pm
	South Lanarkshire College	Thursday or Friday	9:30am – 12:10pm
Uniformed and Emergency Services	New College Lanarkshire	Monday or Friday	9.30am – 2.30pm

## **GradU8 Winter Leavers Programme**

Construction Crafts	New College Lanarkshire	August – December 2019	Tuesday, Wednesday, Thursday	9:30am – 2:30pm
Hair and Beauty	New College Lanarkshire	August – December 2019	Tuesday, Wednesday, Thursday	9:30am – 2:30pm
Construction Crafts	South Lanarkshire College	August – December 2019	Tuesday, Wednesday, Thursday	9:30am – 2:30pm
Hair and Beauty	South Lanarkshire College	August – December 2019	Tuesday, Wednesday, Thursday	9:30am – 2:30pm





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